



# **YEARLY STATUS REPORT - 2023-2024**

## **Part A**

### **Data of the Institution**

#### **1.Name of the Institution**

**CHAKDAHA COLLEGE**

- Name of the Head of the institution **DR. PARITOSH BISWAS**
- Designation **TEACHER-IN-CHARGE**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03473352863**
- Mobile No: **8250452770**
- Registered e-mail **chakdahacollege1972@gmail.com**
- Alternate e-mail **biswasparitosh@yahoo.co.in**
- Address **RABINDRANAGAR**
- City/Town **CHAKDAHA**
- State/UT **WEST BENGAL**
- Pin Code **741222**

#### **2.Institutional status**

- Affiliated / Constitution Colleges **AFFILIATED COLLEGE**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **UNIVERSITY OF KALYANI**
- Name of the IQAC Coordinator **DR. SAIKAT SARKAR**
- Phone No. **03473352863**
- Alternate phone No. **8967300985**
- Mobile **9433664151**
- IQAC e-mail address **chakdahacollegeiqac2014@gmail.com**
- Alternate e-mail address **saikat\_s@rediffmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[https://chakdahacollege.ac.in/IOAC/Pdf/AQAR/AQAR\\_2022-23.pdf](https://chakdahacollege.ac.in/IOAC/Pdf/AQAR/AQAR_2022-23.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://chakdahacollege.ac.in/Academic-calendar.aspx>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.36</b>	<b>2008</b>	<b>16/09/2008</b>	<b>15/09/2015</b>
<b>Cycle 2</b>	<b>B+</b>	<b>2.55</b>	<b>2016</b>	<b>16/12/2016</b>	<b>15/12/2021</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.05</b>	<b>2024</b>	<b>19/07/2024</b>	<b>18/07/2029</b>

**6. Date of Establishment of IQAC**

**27/06/2014**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	NSS	Govt. of West Bengal (Through University of Kalyani)	08.12.2023	9000
Institutional 1	NSS	Govt. India (Through University of Kalyani)	28.12.2023	71000
Institutional 1	NCC	Govt. of West Bengal (Through 6 Bengal BN)	16.09.2023	17170
Institutional 1	Kanyashree (for Data entry)	Govt. of West Bengal (Through University of Kalyani)	12.10.2023	1550

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **04**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. NEP 2020 Implementation: Facilitated workshops and integrated outcome-based education, skill enhancement, and value-added courses as per Kalyani University's curriculum framework.
2. Digital Infrastructure Development: Upgraded ICT-enabled teaching tools, automated laboratories and libraries, and streamlined operations with biometric attendance systems.
3. Student Engagement: Boosted participation in NCC, NSS, ELC, cultural events, and sports, fostering holistic growth and leadership skills.
4. Innovative Practices: Launched "Kathopakathan" lecture series, implemented 360-degree teacher appraisal, student profile mapping, and held regular meetings to ensure continuous improvement.
5. NAAC Accreditation: Preparation for 3rd Cycle NAAC Peer Team Visit.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> <li>• Conduct workshops, seminars, and awareness campaigns on NEP 2020, SEP 2023, semester systems, outcome-based education, and examination procedures.</li> <li>• Encourage faculty participation in curriculum design and development.</li> <li>• Introduce skill enhancement and value-added courses.</li> <li>• Enhance ICT accessibility for curriculum implementation.</li> <li>• Implement Digital Calendar 365.</li> </ul>	<ul style="list-style-type: none"> <li>• Organized seminars/workshops on NEP 2020 and SEP 2023, fostering awareness among stakeholders.</li> <li>• Faculty actively participated in curriculum design discussions with Kalyani University.</li> <li>• Skill enhancement courses on communication and technical skills were introduced.</li> <li>• ICT tools were upgraded, ensuring smooth online and hybrid teaching.</li> <li>• Digital Calendar 365 was effectively utilized to streamline academic and administrative activities.</li> </ul>
<ul style="list-style-type: none"> <li>• Empower departments with academic flexibility for syllabus planning and internal examinations.</li> <li>• Promote academic exchange programs and field-based learning.</li> <li>• Encourage digital education platforms for learning resources.</li> <li>• Implement faculty self-appraisal reports (API).</li> </ul>	<ul style="list-style-type: none"> <li>• Departments developed flexible teaching plans and conducted regular internal assessments.</li> <li>• Academic exchange programs and field visits were organized in various disciplines.</li> <li>• Increased usage of digital platforms such as SWAYAM and YouTube for learning materials.</li> <li>• API-based self-appraisal was adopted by faculty, promoting reflective practices.</li> </ul>
<ul style="list-style-type: none"> <li>• Motivate faculty for active research and participation in seminars.</li> <li>• Organize interdisciplinary talks and collaborations with private ventures.</li> <li>• Sustain the publication of the</li> </ul>	<ul style="list-style-type: none"> <li>• Faculty published papers in reputed journals and attended national and international conferences.</li> </ul>
<ul style="list-style-type: none"> <li>• Create teaching and non-teaching staff positions.</li> <li>• Upgrade physical infrastructure, laboratories, and library facilities.</li> <li>• Promote the use of N-LIST and online resources.</li> </ul>	<ul style="list-style-type: none"> <li>• Additional teaching and non-teaching staff positions were not sanctioned.</li> <li>• Laboratories were upgraded with advanced equipment, and library automation was enhanced.</li> <li>• Membership and usage of N-LIST resources increased</li> </ul>

	significantly. • Free internet access was provided to students and staff.
<ul style="list-style-type: none"> <li>• Organize Student Induction Programs (SIP) and expand Students' Aid Fund.</li> <li>• Encourage participation in NCC, NSS, and extracurricular activities.</li> <li>• Regularly collect and analyze feedback.</li> </ul>	<ul style="list-style-type: none"> <li>• SIP introduced students to ABC accounts and anti-ragging policies.</li> <li>• Increased student participation in NCC, NSS, ELC, cultural, and sports activities.</li> <li>• Feedback systems were improved with regular analysis and action reports.</li> <li>• Financial assistance provided to students through expanded aid programs.</li> </ul>
<ul style="list-style-type: none"> <li>• Develop a College App and computerize office functions.</li> <li>• Update the college website regularly.</li> <li>• Conduct annual Academic, Administrative, and Environmental Audits.</li> </ul>	<ul style="list-style-type: none"> <li>• The College App was not developed but the college Management Information System was enhanced.</li> <li>• Office automation streamlined administrative processes.</li> <li>• The college website was regularly updated with events, reports, and academic materials.</li> <li>• Comprehensive audits were conducted, ensuring accountability and quality improvement.</li> </ul>

**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	10/12/2024

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

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<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://chakdahacollege.ac.in/IQAC/Pdf/AQAR/AQAR_2022-23.pdf">https://chakdahacollege.ac.in/IQAC/Pdf/AQAR/AQAR_2022-23.pdf</a>
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2022-2023	27/02/2024				

**15.Multidisciplinary / interdisciplinary**

Embracing the Vision of NEP 2020 in 2023-24 Chakdaha College has successfully brought the vision of the National Education Policy (NEP) 2020 to life during the 2023-24 academic year. The institution has seamlessly introduced multidisciplinary and interdisciplinary approaches to learning, paving the way for a holistic and student-centric education system. Diverse Academic Offerings: The college provides an extensive range of courses in humanities, sciences, and commerce, enabling students to explore their passions and specialize in their chosen fields. Innovative Learning Strategies: Faculty members actively work to enhance the curriculum by engaging with experts and incorporating the latest trends to ensure the courses remain modern, relevant, and impactful. Skill-Enrichment Programs: Specialized courses beyond the regular curriculum have been launched, offering students opportunities to develop additional skills. These initiatives include workshops, skill-based training, and educational trips to provide hands-on learning experiences. Collaborative Feedback Mechanism: The college actively involves students, faculty, alumni, and parents in the decision-making process. Feedback from all stakeholders is carefully considered and used to continually improve the institution's offerings and practices. By fully implementing these transformative measures, Chakdaha College aligns seamlessly with the goals of NEP 2020. The institution is committed to offering an engaging and diverse educational experience, equipping students with the knowledge and skills needed to thrive in the real world.

**16.Academic bank of credits (ABC):**

Advancing NEP 2020 with the Academic Bank of Credits Chakdaha College has fully implemented the Academic Bank of Credits (ABC) system, a pivotal component of the National Education Policy (NEP) 2020. The Internal Quality Assurance Cell (IQAC) has played a vital role in ensuring a seamless transition to this progressive educational framework. Awareness Initiatives: The IQAC has conducted extensive awareness programs to familiarize students with the Academic Bank of Credits system and the Digilocker platform. These initiatives highlight the benefits of maintaining an ABC account and utilizing Digilocker for the secure storage and easy access of academic records. Implementation Milestones: The college has successfully initiated the creation of ABC accounts for students in adherence to the guidelines provided by Kalyani University. This proactive step ensures that students are well-positioned to leverage the flexibility and advantages offered by the ABC system. Aligning

with NEP 2020 Goals: By integrating the ABC system into its academic framework, Chakdaha College is empowering students to adopt this transformative paradigm. The initiative reflects the college's commitment to fostering academic innovation and providing students with a robust, future-ready education.

### 17.Skill development:

**Advancing Skill Development in Alignment with NEP 2020** Chakdaha College stands as a beacon of skill development, firmly committed to the ideals of the National Education Policy (NEP) 2020. With a comprehensive framework for enhancing competencies, the college is dedicated to nurturing individuals equipped to meet the challenges of an ever-evolving world.

**Strategic Collaboration for Computer Training:** In partnership with the Institute of Computer Engineering, affiliated with the National Institute of Electronics & Information Technology (NIELIT), Chakdaha College offers affordable and high-quality computer training programs. These courses are meticulously designed to enhance the digital proficiency of students, faculty, and non-teaching staff, ensuring they acquire practical skills essential in today's technology-driven environment.

**Unrestricted Access to Computer Labs:** The college provides open access to its state-of-the-art computer labs, creating a conducive space for students to develop and refine their digital skills. This initiative underscores the institution's commitment to fostering technological literacy and preparing students for the demands of a digital future.

**Specialized Lectures for Foundational Excellence:** Recognizing the significance of a strong foundation in digital literacy, Chakdaha College organizes specialized lectures focusing on computer applications, software tools, and emerging technologies. These sessions empower students with the knowledge required to excel in higher learning and professional endeavours.

**Holistic In-House Enrichment Programs:** The college places equal emphasis on holistic development through a rich array of in-house activities. Seminars, debates, group discussions, quiz contests, and sports events encourage intellectual engagement and physical well-being.

**Participation in National Service Scheme (NSS) and National Cadet Corps (NCC) initiatives** further strengthens students' mental, social, and physical capabilities while fostering leadership, teamwork, and communication skills. By integrating advanced training, technological accessibility, and diverse enrichment opportunities, Chakdaha College exemplifies a forward-thinking approach to education. Its unwavering dedication to skill development ensures that students are not only academically accomplished but also fully prepared to thrive in the

contemporary global landscape.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Championing the Indian Knowledge System in Harmony with NEP 2020 Chakdaha College stands as a beacon of innovation and tradition, seamlessly integrating the Indian Knowledge System into its academic framework. By aligning with the National Education Policy (NEP) 2020, the college reaffirms its commitment to preserving India's linguistic and cultural heritage while fostering global competencies. Celebrating Language Diversity The college offers Honours courses in English, Bengali, and Sanskrit, cultivating an intrinsic connection to India's linguistic legacy. These programs serve as vital custodians of the Indian Knowledge System, emphasizing the enduring value of language and literature in shaping identities and worldviews. Bilingual Teaching Methodology Chakdaha College employs a bilingual approach to instruction, utilizing Bengali and English as mediums of teaching. This inclusive practice bridges local and global perspectives, enabling students to gain deep insights into their subjects while enhancing their English proficiency. Inclusive Examination Practices To respect linguistic preferences and promote inclusivity, the college provides examination question papers in both Bengali and English. This approach empowers students to express their knowledge effectively and confidently in their preferred language. Digital Language Learning Initiatives In alignment with NEP 2020, the college is preparing to introduce online Sanskrit certificate and diploma courses. This forward-thinking initiative broadens access to the Indian Knowledge System, allowing learners worldwide to engage with Sanskrit in a flexible, digital format. Language Lab A language lab is in development, poised to become a vibrant hub for enhancing language skills. Equipped with advanced technology, the lab will provide an immersive environment for practicing and refining linguistic capabilities, fostering both competence and confidence. Expanding the Linguistic Spectrum Chakdaha College is also planning to offer Hindi as an elective subject, further enriching its portfolio of Indian languages. This addition will deepen cultural understanding and celebrate India's linguistic diversity. A Commitment to Preserving Heritage and Embracing Innovation By weaving together language-focused courses, bilingual instruction, inclusive examinations, digital learning platforms, a futuristic language lab, and plans to introduce Hindi, Chakdaha College creates a vibrant tapestry of linguistic and cultural preservation. These initiatives embody NEP 2020's



vision of a holistic and inclusive education system, honouring India's heritage while preparing students for a dynamic, interconnected world.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**Advancing Outcome-Based Education in Alignment with NEP 2020**  
Chakdaha College is deeply committed to implementing Outcome-Based Education (OBE), reflecting the vision of the National Education Policy (NEP) 2020. By fostering a learner-centric approach, the college ensures that students achieve well-defined educational goals aligned with both academic and professional aspirations. **Faculty Empowerment through Workshops** To seamlessly integrate OBE principles, the college organizes workshops for faculty members. These sessions enhance teachers' understanding of OBE methodologies, equipping them to design and deliver effective, outcome-oriented curricula. **Transparent Learning Outcomes** The college's website serves as a comprehensive resource, detailing Program Outcomes (POs) and Course Outcomes (COs) for all academic programs. This transparency ensures that students are well-informed about the knowledge and skills they are expected to acquire throughout their academic journey. **Assessment Aligned with Bloom's Taxonomy Model** questions, developed in line with Bloom's Taxonomy, guide the assessment process. These questions are designed to evaluate students' critical thinking, problem-solving abilities, and mastery of concepts, ensuring a holistic evaluation of learning outcomes. **Regular Analysis of Learning Attainments** The college conducts periodic analyses of course attainments to track students' progress toward desired outcomes. This data-driven approach identifies strengths and areas for improvement, fostering continuous quality enhancement in education delivery. **Strategic Review of Examination Results** A meticulous review of final examination results forms a key component of the college's feedback loop. Faculty discussions are held to identify challenges, refine teaching strategies, and provide targeted guidance to students for better academic performance. **Career Pathways and Practical Application** Recognizing the importance of linking academic achievements to real-world opportunities, Chakdaha College identifies potential career paths for students. By aligning learning outcomes with industry and job market demands, the college prepares students for meaningful professional growth. Through its structured and dynamic approach to Outcome-Based Education, Chakdaha College not only fulfils the objectives of NEP 2020 but also empowers students with the knowledge, skills, and confidence needed to excel in both



academic and professional arenas.

## 20.Distance education/online education:

### Advancing Education Through Distance and Online Learning:

Chakdaha College is dedicated to fostering inclusive and flexible education, championing the principles of accessibility and lifelong learning in alignment with modern educational needs.

Through strategic collaborations with esteemed institutions and national bodies, the college empowers diverse learners to pursue education that fits their unique circumstances.

**Netaji Subhas Open University (NSOU) Study Centre:** Since its establishment in 1998, the NSOU Study Centre (Code: D-06) at Chakdaha College has been a cornerstone of accessible education. Offering both online and offline undergraduate and postgraduate programs, this center supports working professionals and individuals with other commitments in advancing their education. With a commendable success rate, the center enhances student outcomes through

counseling and evaluation sessions, opening doors to further studies and improved career prospects.

**Directorate of Open and Distance Learning (DODL) Study Centre:** The DODL Study Centre (Code: 48) under Kalyani University further enriches Chakdaha College's offerings by providing postgraduate courses in disciplines such as Bengali, English, History, and Education.

These M.A. programs are designed to free students from the constraints of conventional classrooms, providing the flexibility to learn at their own pace while maintaining academic rigor.

**Engagement with Online Learning Platforms:** Chakdaha College actively encourages students to participate in online courses offered by national agencies such as IGNOU, MOOCs, SWAYAM, NPTEL, and NCERT. By embracing these platforms, students gain access to a wealth of resources, expanding their knowledge and skill sets beyond traditional curricula.

**Promoting Accessibility and Lifelong Learning:** The college's initiatives in distance and online education not only support diverse learners but also empower them to pursue academic excellence and personal growth.

By removing barriers to education, Chakdaha College ensures that students from varied backgrounds can access quality learning opportunities tailored to their needs. Through its robust distance and online education framework, Chakdaha College reaffirms its commitment to fostering inclusivity, flexibility, and innovation in education, providing learners with the tools to expand their horizons and achieve their aspirations.

## Extended Profile

### 1.Programme

1.1	15
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	6163
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	1713
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	1303
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	35
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	37
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	40
4.2 Total expenditure excluding salary during the year (INR in lakhs)	198.64830
4.3 Total number of computers on campus for academic purposes	81
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Curriculum Planning and Implementation Chakdaha College follows the curricula set by the University of Kalyani, with faculty contributing through the Board of Studies. The Academic Sub-Committee, in partnership with the IQAC, oversees curriculum development and dissemination.</p> <p>Feedback Mechanism Annual feedback on curriculum implementation is collected from students, parents, and faculty, analyzed by the IQAC and departments, and incorporated into future plans to address challenges and drive improvements.</p> <p>Timetable Design The Principal coordinates with the Academic and Routine Sub-Committees and the IQAC to finalize timetables, followed by departmental lesson planning. An academic calendar outlines key activities, including admissions, holidays, and exams.</p> <p>Continuous Evaluation and Learning Tools Continuous internal evaluation includes class tests, projects, and competitions. Teaching integrates ICT tools, Google Workspace, and E-learning platforms like LMS and YouTube Channels for enhanced learning.</p>	

**Resources and Experiential Learning** The library, managed via KOHA, provides physical and digital resources through NLIST and NDLI. Experiential learning is encouraged through field trips, seminars, cultural events, and mentoring programs on ethics and awareness.

**Faculty Development** Faculty participate in development and exchange programs to refine curriculum delivery, ensuring a dynamic, student-focused learning environment.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://chakdahacollege.ac.in/Class-routine.aspx">https://chakdahacollege.ac.in/Class-routine.aspx</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Comprehensive and Continuous Evaluation for Holistic Development** Chakdaha College aligns with the National Education Policy (NEP) 2020 by emphasizing Continuous Internal Evaluation (CIE) to foster holistic student development. The evaluation framework integrates academic, social, and cultural dimensions, reflecting the NEP's vision of multi-dimensional progress.

**Internal Examinations** Each semester, departments conduct two internal examinations, combining multiple-choice and short-answer questions. These assessments, scheduled per the academic calendar, ensure consistency and align with the NEP's focus on continuous learning and evaluation.

**Holistic Continuous Evaluation** Beyond traditional exams, the college employs diverse evaluation methods, including debates, discussions, presentations, fieldwork, project work, quizzes, and cultural activities. This comprehensive approach evaluates students' academic performance alongside their personal, social, and cultural growth, ensuring balanced development.

**Commitment to Comprehensive Education** Chakdaha College's adherence to the academic calendar and diverse evaluation techniques underscores its dedication to holistic education. By nurturing both academic and life skills, the college prepares students for meaningful participation in society and the workforce. This commitment reflects the principles of NEP 2020, fostering well-

rounded individuals equipped for contemporary challenges.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://chakdahacollege.ac.in/Academic-calendar.aspx">https://chakdahacollege.ac.in/Academic-calendar.aspx</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**15**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****05**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****12****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****740**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

- **Fostering a Holistic and Conscious Learning Environment** Affiliated with the University of Kalyani, Chakdaha College integrates contemporary education with critical societal awareness, fostering intellectual growth through academic, administrative, social, and cultural practices.
- **Professional Ethics** The college emphasizes professional ethics through workshops on Intellectual Property Rights, focusing on plagiarism awareness and proper academic referencing. A strong code of conduct, upheld by

disciplinary committees, ensures ethics are integral to student life.

- Gender Sensitization Gender awareness is fostered through the Humanities curriculum and initiatives by the Women's Cell, such as Women's Day celebrations, seminars, and self-defense programs. The NSS unit supports this effort through health campaigns addressing women's nutrition and well-being.
- Human Values Courses across disciplines engage students with human values, while the NSS promotes compassion through blood donation drives, food relief efforts, and donations of essential items to the underprivileged.
- Environmental Consciousness Subjects like Botany, Geography, and Environmental Science highlight issues like pollution and biodiversity. The NSS organizes cleanliness drives, afforestation programs, and water conservation campaigns, while the campus implements sustainability practices, including solar panels and rainwater harvesting.
- Sustainability in Action Acknowledging its Golden Jubilee in 2021, the college promoted eco-awareness with a no-vehicle day and seminars on gender, human rights, and sustainability. Regular certificate courses further enhance student awareness, nurturing ethical, responsible, and globally conscious graduates.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2559

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://chakdahacollege.ac.in/SSS.aspx">https://chakdahacollege.ac.in/SSS.aspx</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**3804**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1416**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Fostering Inclusive Learning and Academic Excellence (2023-2024)

Chakdaha College is dedicated to empowering every student through personalized and inclusive educational practices.

**Assessing Learner Needs** For the academic year 2023-2024, Chakdaha College remains committed to creating an inclusive learning environment. Students are classified as advanced or slow learners based on detailed assessments, including class tests and university examinations.

**Specialized Support for Learners** Departments are empowered to conduct tailored sessions, such as tutorials and remedial classes, using online, offline, or hybrid methods to address the unique needs of students. These initiatives bridge knowledge gaps and ensure every learner is equipped to succeed.

**Enhanced Academic Resources** Faculty members provide additional study materials, deliver special lectures, and extend library resources to support student learning. Practical sessions are revisited when necessary to reinforce core concepts, enabling students to master complex topics.

**Encouraging Active Participation** Teachers actively engage students in academic programs, fostering critical thinking and deeper understanding. Advanced learners are encouraged to explore higher-order concepts, while slow learners receive personalized attention to build foundational knowledge.

**Commitment to Inclusivity** Chakdaha College focuses on reducing learning disparities, recognizing the unique educational journeys of students. By offering diverse resources, tailored interventions, and individualized support, the college ensures that every student has the opportunity to thrive academically and reach their full potential.

File Description	Documents
Link for additional Information	<a href="https://chakdahacollege.ac.in/Result/Result.aspx">https://chakdahacollege.ac.in/Result/Result.aspx</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6163	35

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Nurturing Holistic Growth Through Dynamic Learning Approaches

Since its inception, Chakdaha College has prioritized all-round development through experiential learning, participative engagement, and innovative problem-solving, equipping students with essential academic and life skills.

#### Experiential Learning

- **Practical Training:** Departments like Physics, Chemistry, Zoology, Botany, and Geography provide hands-on practical sessions, fostering real-world application of concepts.
- **Seminars and Webinars:** Students engage with experts through seminars and workshops, gaining insights into global advancements.
- **Interactive Classrooms:** Dynamic discussions encourage active participation and deeper comprehension.
- **Market-Driven Courses:** Certificate programs aligned with industry needs prepare students for competitive careers.

#### Participative Learning

- **Educational Tours:** Departments like Botany, Zoology, and History organize excursions, while Political Science

promotes Youth Parliament participation.

- **Industry Exposure:** Certificate courses include industry visits, offering practical insights.
- **Project Work:** Interdisciplinary projects enhance critical thinking and presentation skills.
- **Competitions:** Quizzes, group discussions, and brainstorming sessions foster collaboration and curiosity.
- **Co-Curricular Activities:** Sports, cultural events, and other activities promote creativity and inclusivity.

#### Problem-Solving Methodologies

- **Critical Thinking:** Mathematics, Philosophy, and Computer Science refine analytical skills.
- **Tutorials and Meets:** Focused sessions address academic and personal concerns.
- **LMS:** Online resources enhance classroom learning.
- **Exam Preparation:** A 48,000-question bank supports competitive exam readiness.

Chakdaha College's holistic approach ensures students excel academically and thrive in an evolving world.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://chakdahacollege.co.in/StudentPortal/login/index.aspx">http://chakdahacollege.co.in/StudentPortal/login/index.aspx</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### ICT-Enhanced Teaching and Learning

Chakdaha College integrates advanced ICT tools to create a dynamic and engaging learning environment. Here's how we elevate the educational experience:

1. **Smart Classrooms:** Our classrooms are fully equipped with Wi-Fi, LCD projectors, and smart classroom technologies, ensuring an interactive and immersive learning atmosphere.
2. **Interactive Learning:** Through PowerPoint presentations, quizzes, and online testing, students engage actively with the content, making learning more participatory and

enjoyable.

3. **E-Resources Access:** Students have unrestricted access to e-learning resources on the college website, providing round-the-clock access to study materials from anywhere.
4. **Online Platforms for Flexibility:** Platforms like Google Classroom, Zoom, Google Meet, and G-Suite facilitate seamless communication, virtual discussions, and collaborative learning.
5. **YouTube for Supplementary Learning:** Educational videos and tutorials are available on YouTube, offering students additional resources to reinforce their understanding.
6. **Blended Learning Approach:** By combining traditional teaching methods with modern digital tools, we ensure a comprehensive, flexible, and future-ready learning experience for our students.

Chakdaha College is dedicated to harnessing the power of technology to enhance learning, foster creativity, and provide students with the skills required for the digital age.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://chakdahacollege.ac.in/Pdf/Students/ICT%20Facilities.pdf">https://chakdahacollege.ac.in/Pdf/Students/ICT%20Facilities.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

35

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

**2.4.1 - Number of full time teachers against sanctioned posts during the year****35**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****19**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers****362**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Chakdaha College's internal assessment process is transparent, frequent, and robust, incorporating various evaluation methods to provide a comprehensive and well-rounded assessment of student performance.

1. **Frequency:** Internal assessments are conducted continuously throughout the academic year, with a mix of surprise class tests, assignments, presentations, and participation in co-curricular activities. This ensures that students are regularly assessed and their progress is monitored at various intervals.
2. **Mode:** The internal assessments employ a variety of methods, including traditional written exams, viva-voce, group projects, and seminar presentations. This diversified approach caters to different learning styles and helps in assessing students' analytical, descriptive, and presentation skills.
3. **Transparency:** The assessment process is fully transparent. Evaluated answer scripts are accessible to students, and the results are promptly displayed on departmental notice boards. Students are informed of internal assessments in advance, with results typically published within seven to ten days.
4. **Efficiency:** The internal assessments are handled efficiently, adhering to the academic calendar's timeline. The Internal Examination Monitoring Cell ensures regular monitoring of assessments, promoting fair and timely evaluation.

This holistic and transparent approach to internal assessment helps students develop both academically and personally, ensuring their continuous improvement and success.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://chakdahacollege.ac.in/Grievance-redressal-cell.aspx">https://chakdahacollege.ac.in/Grievance-redressal-cell.aspx</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Chakdaha College has established a transparent, time-bound, and efficient mechanism for addressing internal examination-related grievances, ensuring fair evaluation and continuous improvement in the academic journey of students.

**Transparent Assessment Process:**

- Evaluated answer scripts are made accessible to students.
- Award lists are promptly displayed on departmental notice boards.

**Grievance Redressal:**

- Concerns or queries related to assessments are swiftly addressed.
- A dedicated grievance redressal system ensures prompt clarification of doubts.

**Time-Bound Execution:**

- The entire examination process follows the timeline set in the academic calendar.
- Script checking and result publication are completed within seven to ten days.

**Efficient Internal Assessment:**

- A variety of evaluation methods, including written exams, viva-voce, group projects, and seminar presentations, are used.
- Continuous Internal Evaluation (CIE) involves regular class tests, project work, fieldwork, and practical classes to assess both theoretical knowledge and practical skills.

**Holistic Development Focus:**

- The assessment system incorporates diverse techniques, promoting collaborative learning, critical thinking, and the development of communication skills through group discussions.
- The internal assessment mechanism contributes to both academic success and the overall growth of students.



File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://chakdahacollege.ac.in/Grievance-redressal-cell.aspx">https://chakdahacollege.ac.in/Grievance-redressal-cell.aspx</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Clear Communication of Outcomes:

- Programme Outcomes (POs) and Course Outcomes (COs) are displayed on the college website, departmental notice boards, academic calendars, and shared during induction, library orientations, and teacher-student meetings.

### Departmental Awareness:

- Departments ensure effective communication of POs and COs, aligning with the University of Kalyani's Outcome-Based Learning (OBE) guidelines, even in the absence of explicit university directives.

### Student Profile Mapping:

- Students' academic and personal attributes are mapped to tailor personalized education strategies, enhancing their learning journey.

### Orientation Programme:

- During orientation, students are informed about the skills and knowledge they will acquire through the course, with practical applications explained clearly.

### Indirect Evaluation Method:

- Faculty use indirect methods to evaluate the attainment of POs and COs, helping students assess their progress.

### Monitoring and Evaluation:

- Course outcomes are monitored via student feedback,

departmental meetings, and discussions with faculty, the Principal, and the IQAC Coordinator.

#### Student Engagement:

- Teachers foster critical thinking, teamwork, and leadership skills, encouraging active student participation to achieve POs and COs, facilitating holistic development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://chakdahacollege.ac.in/Pso-co.aspx">https://chakdahacollege.ac.in/Pso-co.aspx</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### PO-CO Attainment and Evaluation

##### 1. PO-CO Mapping:

- Departments map Course Outcomes (COs) to Program Outcomes (POs), with one CO potentially impacting multiple POs.
- Software generates the correlation between COs and POs.

##### 2. Direct Methods for Evaluation:

- PO-CO attainment is assessed through students' performance in Internal and University Examinations and further education enrollment.
- COs are evaluated each semester, while POs are reviewed after all six semesters.
- Student performance in University Examinations and achievements in competitive exams like JAM and GATE serve as key indicators.

##### 3. Indirect Methods for Evaluation:

- Progression to higher education, placement, and success in exams like JAM and GATE serve as indirect indicators.
- The Career Counselling Cell helps in evaluating learning outcomes for career advancement.
- Participation in extension programs and environmental

awareness activities reflects skill and knowledge development.

#### 4. Software-Based Evaluation:

- The software calculates attainment scores, combining 80% direct evaluation and 20% indirect evaluation.
- PO-CO attainment is assessed for each course and overall program using this refined system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://chakdahacollege.net/poco/">https://chakdahacollege.net/poco/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1037

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://chakdahacollege.ac.in/Result/Result.aspx">https://chakdahacollege.ac.in/Result/Result.aspx</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://chakdahacollege.ac.in/SSS.aspx>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Extension Activities Addressing Social Issues and Impact on the Neighbourhood Community**

During the academic year 2023-24, Chakdaha College organized several extension activities to raise awareness on social issues and make a tangible impact on the local community. Led by the NSS and NCC units, these activities fostered social responsibility and actively engaged with pressing community concerns.

#### NSS Unit Activities:

- Independence Day & Republic Day Celebrations: Fostered national pride and civic duty.
- National Sports Day: Promoted physical health and awareness of lifestyle diseases.
- Plantation Programme: Raised awareness about environmental sustainability and climate change.
- Blood Donation Camp: Encouraged blood donation and its significance.
- Dengue Awareness & Thalassemia Detection Camps: Educated the community on public health issues.
- NSS Special Days Camp (20.12.23 to 27.12.23): Engaged students in social service activities.
- Students' Week Celebration - Know Your Locality: Promoted cultural awareness and community engagement.
- National Youth Day & Voter Awareness Camp: Educated students on democratic participation.
- Red Ribbon Camp & International Yoga Day: Promoted healthy lifestyles and HIV/AIDS awareness.

#### NCC Unit Activities:

- Independence Day & Republic Day Celebrations: Reinforced national unity and values.

**Impact:** These initiatives addressed critical issues such as health, sustainability, civic engagement, and youth empowerment, leading to positive changes in the neighbourhood and strengthening the bond between the college and its community.

File Description	Documents
Paste link for additional information	<a href="https://chakdahacollege.ac.in/Nss.aspx">https://chakdahacollege.ac.in/Nss.aspx</a>
Upload any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year****16**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****18**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****1045**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

7

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities



4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Chakdaha College boasts adequate infrastructure and physical facilities to support an effective teaching-learning process, including:

**1. Campus and Buildings:**

- The college spans 6156.75 square meters across 9 separate buildings such as Rabindranath Tagore Bhaban, Dwijendralal Bhaban, and APC Bhaban etc.
- A newly constructed 2nd floor of Nibedita Bhaban, funded by RUSA 2.0 grant.

**2. Classrooms:**

- 40 dedicated classrooms of various sizes, equipped with essential teaching aids to facilitate interactive learning.

**3. Dedicated Rooms:**

- 'Barnaparichay,' a specialized IKS (Indian Knowledge Systems) room.
- Vidyasagar Sabhakaksha, an ICT-enabled seminar room.
- A.P.J Abdul Kalam Sabhakaksha, also ICT-equipped for seminars and cultural events.
- Rammohon Kaksha for academic and administrative meetings, furnished with ICT facilities.

**4. Laboratories:**

- 01 computer laboratory and 15 specialized laboratories, most of which include computer facilities.
- 36 computers in the computer laboratory, with 21 dedicated to English Language Lab.

**5. Digital Equipment:**

- 03 Digital Display Boards for enhanced teaching and presentations.

**6. Library and Computing:**

- The central library, 'Sonar Tori,' houses 29,482 books and offers N-List and INFLIBNET resources.
- Departmental libraries in most departments.
- The library is digitized with KOHA software and OPAC interface for easy access.

These resources collectively support a dynamic and efficient teaching-learning environment at Chakdaha College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://chakdahacollege.ac.in/Pdf/Students/Facility%20at%20a%20glance.pdf">https://chakdahacollege.ac.in/Pdf/Students/Facility%20at%20a%20glance.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### **Adequate Facilities for Cultural Activities, Sports, and Wellness:**

##### **1. Cultural Activities:**

- The college provides dedicated spaces, such as an air-conditioned seminar room and multipurpose halls, perfect for cultural events.
- Students actively engage in music concerts, dance performances, drama, and literary activities, offering them a platform to express their creative talents.

##### **2. Gymnasium and Yoga Room:**

- The college gymnasium, equipped with modern fitness equipment, promotes physical wellness. The yoga room fosters mental well-being.
- Separate time slots for boys and girls ensure equal access to these facilities, encouraging a balanced approach to health.

##### **3. Indoor Games:**

- A spacious game room caters to indoor sports like carrom, chess, and other recreational activities, promoting leisure and competition.

##### **4. Outdoor Games:**

- Extensive outdoor facilities include cricket, football, volleyball, badminton, and athletic tracks, nurturing physical development and a competitive spirit.
- A small yet dynamic playground allows for recreational sports and outdoor activities.

##### **5. Netaji Subhash Stadium:**

- The adjacent stadium provides premier space for sports practice and events, offering professional-grade facilities (subject to permission from concerned authorities).

These comprehensive facilities support students' holistic development in arts, sports, and wellness.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://chakdahacollege.ac.in/Pdf/Students/Facility%20at%20a%20glance.pdf">https://chakdahacollege.ac.in/Pdf/Students/Facility%20at%20a%20glance.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

40

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://chakdahacollege.ac.in/Pdf/Students/Facility%20at%20a%20glance.pdf">https://chakdahacollege.ac.in/Pdf/Students/Facility%20at%20a%20glance.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

36.20096

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Chakdaha College Library is equipped with advanced automation using the cloud-based KOHA Integrated Library Management System (ILMS), ensuring an enhanced academic experience for students and faculty. Key features include:

- **KOHA Software:** The library uses KOHA (version 23.11.00.000) for efficient cataloguing, circulation, and user management.
- **OPAC Access:** The Online Public Access Catalogue (OPAC) allows seamless digital access to library resources, improving resource discovery.
- **Barcode System:** Barcode scanners and student cards ensure a streamlined and efficient borrowing process.
- **Remote E-Resource Access:** Students and staff can access bibliographic sources and e-resources remotely, providing flexible access.
- **N-LIST Membership:** The library's N-LIST membership provides access to over 10 million e-books and thousands of e-journals.
- **NDLI Access:** The library offers resources for competitive exams, aiding students' career preparation.
- **Library Orientation:** New students are introduced to library services through orientation programs, and departmental library visits are integrated into the curriculum.
- **Security & Monitoring:** CCTV surveillance ensures the safety of resources.
- **Promotion of OER:** The library contributes to Open Educational Resources, supporting accessible education.
- **Cultural Engagement:** Book fairs and exhibitions foster a vibrant intellectual environment.

These features collectively make the library a cornerstone of academic and intellectual development at Chakdaha College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://chakdahacollege.ac.in/Library/Index.aspx">https://chakdahacollege.ac.in/Library/Index.aspx</a>

**4.2.2 - The institution has subscription for the** B. Any 3 of the above

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.31149

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

181

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Chakdaha College continually updates its IT infrastructure to

foster a tech-savvy and dynamic learning environment:

1. **ICT Management:** Overseen by the 'E-Learning and ICT Management' sub-committee for seamless connectivity.
2. **Web Domains:** Three custom domains for the college's website: chakdahacollege.ac.in, chakdahacollege.co.in, and chakdahacollege.net/webapps/index.html.
3. **Hardware Infrastructure:** 105 desktops, 27 laptops, 22 printers, and 13 projectors for smooth academic and administrative functions.
4. **Bandwidth:** 24x7 internet service with bandwidth ranging from 60 Mbps to 200 Mbps.
5. **ICT-enabled Classrooms:** 14 ICT-enabled and 5 smart classrooms, enhancing teaching with modern tools.
6. **Wi-Fi:** Nearly entire campus is Wi-Fi enabled, with 14 routers ensuring comprehensive coverage.
7. **Maintenance & Upgradation:** Regularly maintained by C.S.N. MONORANJAN CABLE AND BROADBAND SERVICE, with a dedicated budget.
8. **Library Management System:** Cloud-based KOHA software, facilitating efficient resource management and access.
9. **Learning Platforms:** LMS and E-Resources centralize online access to study materials for students and faculty.
10. **E-Journals:** The peer-reviewed e-journal "Ray: International Journal of Multidisciplinary Studies" is published bi-annually.
11. **Online Systems:** The college utilizes software for online admissions, administrative functions, and performance appraisals.
12. **Surveillance:** 16 CCTVs across campus and 8 in the library for security.

This continuous upgrade ensures the provision of state-of-the-art resources for an enhanced academic experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://chakdahacollege.ac.in/Pdf/Students/ICT%20Facilities.pdf">https://chakdahacollege.ac.in/Pdf/Students/ICT%20Facilities.pdf</a>

#### 4.3.2 - Number of Computers

111

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

  

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. ? 50MBPS</b>
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File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

  

<b>4.4 - Maintenance of Campus Infrastructure</b>
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>
<b>70.47937</b>

  

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<b>No File Uploaded</b>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

  

<b>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</b>
<b>At Chakdaha College, the academic year 2023-24 marks another milestone in our commitment to excellence through the effective management of physical, academic, and support facilities. Our well-structured systems ensure that laboratories, libraries, sports equipment, computers, and classrooms operate seamlessly, fostering innovation and growth.</b>

**Efficient Maintenance for Seamless Operations:** Our staff ensures all facilities are meticulously maintained, with regular inspections and prompt resolutions for uninterrupted academic and administrative activities.

**Laboratory Management:** Equipped with modern technology, our laboratories provide a safe and efficient learning environment, with regular equipment checks and adherence to safety protocols.

**Enriched Library Experience:** The library offers a diverse collection of books, journals, and digital resources, updated regularly, and supported by a dedicated team to assist students and faculty.

**Vibrant Sports Facilities:** Maintained to modern standards, our sports facilities ensure students enjoy a range of activities in a safe environment.

**Advanced ICT and Digital Connectivity:** Robust ICT infrastructure, with reliable internet services, ensures seamless academic and administrative operations.

**Comfortable and Modern Classrooms:** Equipped with advanced teaching aids, our classrooms provide a superior educational experience.

**Sustainability and Environmental Care:** We ensure efficient waste management and eco-friendly practices in collaboration with Chakdaha Municipality.

By adhering to these systems, we provide students and faculty with the tools to succeed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://chakdahacollege.ac.in/Sub-committees.aspx">https://chakdahacollege.ac.in/Sub-committees.aspx</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year



**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****3506**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****279**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://chakdahacollege.ac.in/Skill-enhancement.aspx">https://chakdahacollege.ac.in/Skill-enhancement.aspx</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### **5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**6163**

##### **5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**6163**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

140

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year****25**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****12**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In the academic year 2023-24, Chakdaha College continues to prioritize student engagement in administrative, co-curricular, and extracurricular activities. The college recognizes the importance of student involvement in shaping a dynamic campus environment.

**Student Council and Representation** The college provides a platform for student representation, ensuring students' voices are heard through open forums, suggestion systems, and interactions with faculty and staff. Even if government policies influence student

elections, alternative channels for feedback are available.

**Participation in Co-Curricular and Extracurricular Activities**  
Students are actively involved in initiatives like:

- **National Service Scheme (NSS):** Promoting community welfare and social awareness.
- **National Cadet Corps (NCC):** Developing leadership, discipline, and patriotism.
- **Sports and Cultural Events:** Offering platforms to showcase physical and creative talents.
- **Awareness Programs and Workshops:** Enhancing social consciousness and skill development.

**Supporting Fellow Students** The Students' Aid Fund assists students facing financial challenges, fostering a spirit of solidarity.

**Fostering an Inclusive Environment** Through feedback mechanisms, focus groups, and collaboration with faculty, students actively contribute to shaping the college's future.

**Commitment to Student Empowerment** Chakdaha College remains committed to empowering students, fostering an inclusive and participatory environment for their growth and success.

File Description	Documents
Paste link for additional information	<a href="https://chakdahacollege.ac.in/Index.aspx">https://chakdahacollege.ac.in/Index.aspx</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Chakdaha Abohoman Society, the Alumni Association of Chakdaha College, was established in 2007 and registered under the West Bengal Act XXVI of 1961 (Reg. No: S/2LI/58424 of 2016-2017). The association plays a vital role in the growth and development of the college, strengthening the bond between alumni and current students.

**Vision and Mission** The association focuses on promoting the exchange of academic and personal experiences, organizing skill-enhancement activities, and providing career guidance through the expertise of distinguished alumni.

**Membership and Contributions** With 325 lifetime members, including alumni from teaching and non-teaching staff, the association contributes significantly to academia, administration, and community development.

### Contributions:

- **Clean Campus Initiative (2024):** Donated biodegradable and non-biodegradable dustbins on June 5, 2024, to promote environmental sustainability.
- **Tree Plantation Drive (2024):** On March 27, 2024, as part of the college's green initiatives, Banyan and Ashvattha trees were planted along the banks of the Ganga River at Gournagar Ghat, Chakdaha, to combat soil erosion and promote ecological sustainability. This initiative is expected to enhance biodiversity and preserve the local landscape.

**Impact on Institutional Development** The association's contributions in financial aid, cultural programs, and community initiatives have greatly enhanced the college's reputation and supported its mission of excellence.

File Description	Documents
Paste link for additional information	<a href="https://chakdahacollege.ac.in/Alumni/Alumni.aspx">https://chakdahacollege.ac.in/Alumni/Alumni.aspx</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** To impart quality higher education to all students, irrespective of their social background, through proper channelization of their capacities, effective evaluation, modernization, and sustainability efforts. This will pave the way for a self-sufficient, enlightened society free of superstitions.

**Mission:** • To make the college a leading higher education institution. • To provide education in all contemporary basic fields with subject-specific specialization. • To sustain and enhance the quality of education. • To assist the neighbouring community in all feasible ways. • To impart value-based education that shapes responsible future citizens. • To ensure transparency in all college activities.

The governance of Chakdaha College aligns with its vision and mission, ensuring a comprehensive and progressive educational approach.

**NEP Implementation:** • Chakdaha College adheres to NEP 2020, focusing on academic excellence and societal responsibility. • Steps are being taken to operationalize the Academic Bank of Credits (ABC) for flexible learning pathways.

**Holistic Education:** • The college serves as a societal equalizer, eliminating disparities. • Intellectual development is fostered through research, evaluations, and critical thinking. • Career-oriented programs and expert seminars prepare students for global competence.

**Modernized Teaching:** • ICT tools and upgraded laboratories enrich the learning experience.

**Decentralized Governance:** • Administration is synchronized through the Principal/TIC, Governing Body, Teachers' Council, and sub-committees.

File Description	Documents
Paste link for additional information	<a href="https://www.chakdahacollege.ac.in/Mission-vision.aspx">https://www.chakdahacollege.ac.in/Mission-vision.aspx</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Chakdaha College is a distinguished institution that exemplifies progressive leadership through dynamic governance practices. Rooted in principles of decentralization and participative management, the college fosters a collaborative environment where stakeholders contribute meaningfully to its academic, administrative, and extracurricular success. By integrating democratic ideals and empowering its community, Chakdaha College ensures a seamless alignment with its vision and mission, promoting a culture of excellence, transparency, and shared responsibility. This document outlines the institution's exemplary leadership practices, focusing on decentralization and participative management, integral to its sustained growth.

#### Effective Leadership Practices

##### 1. Decentralization of Decision-Making:

- The college delegates decision-making responsibilities



across academic, administrative, and extracurricular domains, ensuring a balanced, collaborative approach.

**2. Integration of Committees and Societies:**

- Governance incorporates the IQAC, Teachers' Council, sub-committees, and Students' Union to manage and enhance practices.

**3. Stakeholder Participation:**

- Stakeholders like the Governing Body, Principal, staff, parents, students, and alumni actively contribute to decision-making, fostering inclusivity.

**4. Democratic Governance:**

- The institution values stakeholder opinions, ensuring active engagement in decisions, promoting ownership and accountability.

**5. Empowerment and Transparency:**

- Participative management empowers stakeholders, ensuring collaboration and transparency.

**6. Institutional Excellence:**

- These practices ensure excellence in academics, administration, and extracurricular activities.

File Description	Documents
Paste link for additional information	<a href="https://chakdahacollege.ac.in/Nss.aspx">https://chakdahacollege.ac.in/Nss.aspx</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Chakdaha College successfully implemented its strategic plan for 2023-2024, reinforcing its commitment to quality education and holistic development. The institution's initiatives were aligned with its vision of fostering an inclusive and progressive learning environment.

Key initiatives undertaken during this period include:

**1. Comprehensive Academic Framework:**

- Preparation and publication of an academic calendar to streamline educational activities.
- Conducting department-wise orientation programs to familiarize students with institutional objectives and expectations.

**2. Quality Assurance Measures:**

- Systematic data collection and analysis for AQAR and NAAC Cycle 3, ensuring adherence to quality benchmarks.
- Implementation of online feedback mechanisms for continuous improvement.

### 3. Innovative Academic Enhancements:

- Introduction of certificate courses and field projects to expand learning opportunities.
- Integration of online learning and assessments to modernize academic delivery.

### 4. Infrastructure and Technological Advancements:

- Upgrading IT infrastructure and modernizing classrooms for an enriched academic experience.
- Organizing seminars/webinars and faculty development programs to enhance academic and professional growth.

### 5. Student-Centric Initiatives:

- Establishment of a medical support room for immediate healthcare assistance.

### 6. Commitment to Excellence:

- Execution of internal audits to maintain accountability and transparency.

Through its strategic planning, Chakdaha College reinforced its reputation as a leading institution dedicated to academic excellence and student development.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://chakdahacollege.ac.in/Pdf/Code_of_conduct.pdf">https://chakdahacollege.ac.in/Pdf/Code_of_conduct.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Chakdaha College exemplifies excellence through efficient governance, guided by its vision and mission. The institution's structured policies, administrative setup, and adherence to service rules ensure seamless and transparent operations. Active collaboration among institutional bodies helps the college achieve

its academic, administrative, and developmental goals.

#### Effective and Efficient Functioning of Institutional Bodies for 2023-2024:

##### 1. Organizational Structure and Governance:

- The college has a well-defined organizational structure ensuring effective governance.
- The Governing Body provides strategic guidance, while the Principal/Teacher-in-Charge oversees daily operations in line with the institution's objectives.

##### 2. Active Role of Institutional Bodies:

- Faculty members contribute to academics, research, and mentorship.
- Non-teaching staff support administrative functions.
- The IQAC enhances quality through policy formulation, audits, and accreditation.
- The Teachers' Council and Grievance Redressal Cell address academic and student concerns.

##### 3. Administrative Setup:

- The Governing Body supervises policies and decisions.
- The Principal, Bursar, and staff manage operations and resources.

##### 4. Policy for Appointments:

- Appointments follow a structured process, with recommendations from WBCSC and GB approval.

##### 5. Service Rules and Compliance:

- Policies comply with UGC, MHRD, and state guidelines, ensuring recruitment, promotion, and service record adherence.

Chakdaha College's governance model fosters academic excellence, administrative efficiency, and holistic development.

File Description	Documents
Paste link for additional information	<a href="https://chakdahacollege.ac.in/Rules-regulations.aspx">https://chakdahacollege.ac.in/Rules-regulations.aspx</a>
Link to Organogram of the Institution webpage	<a href="https://chakdahacollege.ac.in/Pdf/Organogram.pdf">https://chakdahacollege.ac.in/Pdf/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

### Comprehensive Welfare Measures for Teaching and Non-Teaching Staff at Chakdaha College

Chakdaha College prioritizes the well-being of its teaching and non-teaching staff by implementing a range of welfare measures.

- 1. Financial Support:** The Chakdaha College Employees Credit Cooperative Society Ltd. offers loans at favorable rates, alongside annual increments, bonuses, festival advances, and ex gratia benefits for NTS. Staff also benefit from GPF, pension schemes, and other financial aids.
- 2. Medical Support:** Through the Chakdaha College Shikshak Shikshakarmi Swasthya Suraksha Samiti, the institution

provides medical benefits, WBHS, Swasthya Sathi, and access to oxygen cylinders and concentrators.

3. **Leave Benefits:** Staff enjoy child care, parental, medical, study, duty, and casual leaves, in compliance with government norms.
4. **Career Development:** The IQAC supports research and seminars, covering FDP costs, with promotions aligning with UGC and government rules. HRMS training ensures skill enhancement.
5. **Facilities:** Amenities include a canteen, water purifiers, gym, AC, power backup, 24x7 CCTV, and ID cards.
6. **Recreational Activities:** Annual day-out programs and picnics foster team spirit and relaxation.

These initiatives reflect the college's commitment to staff welfare and professional growth.

File Description	Documents
Paste link for additional information	<a href="https://wbhed.gov.in/readwrite/uploads/1522215184.pdf">https://wbhed.gov.in/readwrite/uploads/1522215184.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by

**the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

8

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Chakdaha College has implemented a holistic performance appraisal system and diverse welfare measures for both teaching and non-teaching staff. Prioritizing fair evaluations, financial stability, continuous learning, and recreational opportunities, the college highlights its commitment to staff wellbeing and satisfaction.

#### Performance Appraisal System for Teachers

Performance appraisal system is practised as per the guidelines of the UGC/State Government and the affiliated university and own mechanism of the institute.

1. 360-degree teachers performance appraisal
2. Career Advancement Scheme (CAS)
3. Teacher's self-appraisal e-dairy
4. Principals' assessment through teachers' appraisal note book
5. External peer feedback form
6. Teachers' appraisal through students' feedback

Teaching staff submit self-appraisal reports covering service, daily practices, research, and extension activities. The Principal and IQAC Coordinator audit these reports regularly.

#### Non-Teaching Staff Appraisal:

Non-teaching staff submit a Self-Appraisal Report annually through a structured questionnaire. The Principal and IQAC guides them based on performance, with support from the Head Clerk and senior members grooming new recruits for optimal performance.

Feedback is also considered for Performance Appraisal.

#### Feedback Mechanism:

Website-based forms enable student feedback, crucial for teacher appraisal. The Principal and IQAC assess and confidentially provide improvement suggestions.

File Description	Documents
Paste link for additional information	<a href="https://wbhed.gov.in/readwrite/uploads/1513600964.pdf">https://wbhed.gov.in/readwrite/uploads/1513600964.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Chakdaha College maintains a robust financial management system through regular internal and external audits, ensuring transparency, accountability, and compliance with regulatory standards.

### 1. Internal Financial Audits:

- Finance Sub-committee and Purchase Sub-committee: These committees oversee internal audits, reviewing financial transactions, records, and adherence to norms.
- Internal Audit Process: All bills, vouchers, balance sheets, and expenditures are reviewed. Approvals from the Finance Sub-committee (FSC) and Governing Body (GB) are sought before any transaction.
- Verification: The accounts section verifies data, which is then approved by the Principal/Teacher-in-Charge and Bursar.
- Approval and Tender Process: Estimates and tenders are processed according to government guidelines, ensuring proper financial allocation.

### 2. External Financial Audits:

- External Auditors: Independent chartered firms, appointed by the government, conduct external audits at the end of each financial year.
- External Audit Scope: The auditors examine the balance sheet, incomes, expenditures, receipts, and payments for the financial year.
- Compliance with Audit Recommendations: The audit firm's suggestions are implemented promptly by the



accounts department to ensure regulatory compliance.

### 3. Mechanism for Settling Audit Concerns:

- **Process:** Concerns raised during audits are reviewed and promptly addressed, ensuring compliance and thorough documentation of the resolutions.

This ensures Chakdaha College's dedication to fiscal responsibility and continued academic progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.18

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Chakdaha College implements a comprehensive financial strategy to secure funds from diverse sources, ensuring optimal resource utilization for institutional growth, student development, and staff welfare. Key strategies include:

#### 1. Diverse Funding Sources:

- **Government Grants:** The college receives funding from the Government of West Bengal, University of Kalyani, and the Government of India for activities like NSS and NCC.
- **Scholarships and Grants:** Scholarships and grants are

actively sought from government bodies and private agencies to support students from SC, ST, OBC, and meritorious female backgrounds.

- **Non-Government Funds:** Contributions from alumni, staff, and external donors significantly support the college's initiatives.

## 2. Strategic Fund Utilization:

- A rigorous requisition and allocation process ensures funds are used efficiently. Requests are scrutinized by the Principal/Teacher-in-Charge and approved by the Finance Committee and Governing Body.
- Transparency is maintained through the tender process, with final approvals from the Tender & Purchase Sub-committee.
- Internal audits by the Financial and Purchase Sub-committees and external audits by a Chartered firm ensure proper utilization.

## 3. Effective Financial Oversight:

- Rigorous monitoring of funds through internal audits and detailed financial management ensures alignment with the college's mission.

These strategies foster continued growth and development, enhancing the learning environment for students and staff.

File Description	Documents
Paste link for additional information	<a href="https://chakdahacollege.ac.in/RUSA.aspx">https://chakdahacollege.ac.in/RUSA.aspx</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Chakdaha College has played a pivotal role in institutionalizing quality assurance strategies for continuous improvement. Key contributions for 2023-2024 include:

**Comprehensive Quality Assurance Framework:** Establishing a robust framework for maintaining quality standards.

**Routine Internal Audits and Reviews:** Conducting regular assessments for improvement opportunities.

**Stakeholder Feedback Mechanisms:** Gathering feedback from students, faculty, and staff.

**Strategic Planning for Quality Assurance:** Implementing strategies aligned with the college's vision.

**Accreditation and Ranking Initiatives:** Coordinating NIRF, AISHE, and SSR (NAAC 3rd Cycle) submissions.

**NEP 2020 Implementation:** Integrating outcome-based education, skill enhancement, and value-added courses.

**Faculty and Staff Development:** Encouraging participation in FDPs, MDPs, and quality programs.

**Annual Quality Assurance Report (AQAR):** Compiling annual quality reports.

**Promotion and Career Advancement Scheme (CAS):** Facilitating faculty promotion under CAS.

**Learning Outcome Evaluation:** Assessing academic progress and teaching methods.

**Digital Learning and Online Resources:** Promoting digital platforms for education.

**Free Computer Training Programs:** Enhancing digital literacy.

**Social Awareness and Extension Activities:** Encouraging participation in NCC, NSS, and Nari Sansad.

**Digital Infrastructure Development:** Upgrading ICT tools and systems.

**Student Engagement:** Promoting student involvement in activities.

**Innovative Practices:** Initiating "Kathopakathan" for quality improvement.

Through these initiatives, IQAC ensures continuous educational growth.

File Description	Documents
Paste link for additional information	<a href="https://chakdahacollege.ac.in/IQAC/Index.aspx">https://chakdahacollege.ac.in/IQAC/Index.aspx</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Chakdaha College is dedicated to enhancing academic and administrative practices to uphold the highest standards of education. The Internal Quality Assurance Cell (IQAC) is central to this mission, systematically evaluating and improving teaching-learning processes, operational frameworks, and learning outcomes. Regular assessments foster a culture of development and excellence.

1. **Regular Reviews by IQAC:** IQAC conducts periodic evaluations of the teaching-learning process, operational frameworks, and methodologies, ensuring alignment with established norms.
2. **Assessment of Institutional Activities:** Institutional activities are reviewed to identify strengths and areas for improvement, driving continuous development.
3. **Evaluation of Learning Outcomes:** Learning outcomes are analyzed to assess the effectiveness of teaching methods. IQAC provides guidelines to measure student achievements and ensure educational goals are met.
4. **Recommendations for Quality Enhancement:** IQAC offers actionable recommendations, including curriculum improvements, faculty development, and innovative teaching practices.
5. **Monitoring and Evaluation of Improvements:** Progress on recommendations is monitored, and their impact on education quality and student outcomes is evaluated.
6. **Incremental Improvement Recorded:** Incremental advancements are documented, creating a record of progress during 2023-2024.
7. **Continuous Cycle of Growth:** Rigorous reviews maintain a cycle of adaptation and growth, ensuring the institution evolves to meet student needs.

These efforts ensure Chakdaha College remains committed to

delivering quality education.

File Description	Documents
Paste link for additional information	<a href="https://chakdahacollege.ac.in/IQAC/Index.aspx">https://chakdahacollege.ac.in/IQAC/Index.aspx</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://chakdahacollege.ac.in/IQAC/Index.aspx">https://chakdahacollege.ac.in/IQAC/Index.aspx</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Chakdaha College is dedicated to fostering gender equity and inclusivity through impactful initiatives during 2023-2024, focusing on empowerment, safety, and education.

**1. Gender-Sensitive Campus Environment: Over 50% of students**

and 40% of staff are women, promoting diversity and inclusion.

2. **Women Empowerment Cell (Nari Sansad):** The Cell supports female students, organizes yoga classes, and conducts gender sensitization programs to challenge stereotypes.
3. **Addressing Health Issues:** Health check-ups were conducted for women, demonstrating the college's commitment to their well-being.
4. **Safety and Security:** Women security guards, strict anti-ragging enforcement, and awareness campaigns ensure a safe campus for all.
5. **Self-Defense and Empowerment Programs:** Yoga classes and participation in NCC and NSS build leadership and teamwork among female students.
6. **Counselling and Support:** Counselling, grievance redressal, and career guidance services empower students to overcome challenges.
7. **Co-Curricular Activities for Girls:** Indoor games, workshops, and seminars by prominent women promote personal growth and inspiration.
8. **Gender Equity in Curriculum:** Academic programs integrate gender equity themes, fostering critical discussions on inclusivity.
9. **Gender Audit:** Audits confirmed parity, ensuring equal opportunities and a supportive environment.

These initiatives highlight Chakdaha College's unwavering commitment to gender equality and empowerment.

File Description	Documents
Annual gender sensitization action plan	<a href="https://chakdahacollege.ac.in/Pdf/Audit//Gender/Gender_Analysis_Report_2023-24.pdf">https://chakdahacollege.ac.in/Pdf/Audit//Gender/Gender_Analysis_Report_2023-24.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://chakdahacollege.ac.in/Pdf/Students/Facilities%20provided%20for%20Girl%20students.pdf">https://chakdahacollege.ac.in/Pdf/Students/Facilities%20provided%20for%20Girl%20students.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/**

**C. Any 2 of the above**

<b>power efficient equipment</b>	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>Chakdaha College, in collaboration with Chakdaha Municipality, has implemented a comprehensive, eco-friendly waste management system that addresses various waste types, prioritizing sustainability and environmental responsibility.</p> <ol style="list-style-type: none"> <li><b>Solid Waste Management:</b> Regular waste collection drives and awareness campaigns promote segregation among students and staff, ensuring eco-conscious disposal practices to minimize environmental impact.</li> <li><b>Liquid Waste Management:</b> Advanced wastewater treatment systems, established in partnership with the municipality, maintain a functional sewage network compliant with environmental regulations to prevent water pollution.</li> <li><b>Biological Waste Management (Animal Waste):</b> The Zoology department adheres to strict protocols for disposing of biological (animal) waste from laboratory dissections. Safe and hygienic methods protect the health of students and staff while ensuring environmental safety.</li> <li><b>E-waste Management:</b> Awareness programs and collection drives encourage the responsible disposal of electronic waste.</li> <li><b>Waste Recycling System:</b> Dedicated facilities segregate and process recyclable waste, working with certified agencies to ensure efficient recycling and reduce landfill contributions.</li> <li><b>Chemical Waste Management:</b> The college follows stringent safety protocols for disposing of hazardous chemicals protecting both the campus and surrounding communities.</li> </ol> <p>Through these initiatives, Chakdaha College demonstrates its dedication to creating a sustainable, clean, and green campus.</p>	

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://chakdahacollege.ac.in/Pdf/Audit/Green/Some_Green_Initiatives.pdf">https://chakdahacollege.ac.in/Pdf/Audit/Green/Some_Green_Initiatives.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the**

**A. Any 4 or all of the above**



**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Chakdaha College is dedicated to fostering an inclusive**

environment that promotes tolerance and harmony across diverse backgrounds. Key initiatives include:

**1. Cultural Inclusivity:**

- Celebrates regional festivals like Basanta Utsav and Sharadiya Utsav, promoting cultural diversity.
- Commemorates significant cultural days, including Rabindra Jayanti and Netaji Birthday, to encourage positive cultural interactions.

**2. Linguistic Inclusivity:**

- Observes International Mother Language Day to raise awareness of linguistic diversity and promote multilingualism.
- Offers a certificate course on folk studies to highlight regional languages and cultures.

**3. Socioeconomic Inclusivity:**

- Implements government reservation policies for admissions and recruitment, ensuring equal access for all students.
- Provides fee installment options and concessions for students from diverse socioeconomic backgrounds.

**4. National and Constitutional Awareness:**

- Celebrates Republic Day, Independence Day, and Constitution Day to instill national pride and citizenship values.
- Organizes programs focused on constitutional values, human rights, and consumer awareness.

**5. Empowerment and Sensitization:**

- Conducts workshops on women's safety, legal awareness, and gender equality.
- Promotes environmental consciousness through initiatives like Swachh Bharat Abhiyan and tree plantation drives.

These efforts reflect the college's unwavering commitment to ensuring inclusivity and respect for all students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Chakdaha College is dedicated to fostering constitutional awareness among students and staff, emphasizing rights, duties, and core values that define responsible citizenship. These initiatives aim to develop informed, ethical individuals who contribute positively to society.

1. **Seminars and Workshops on Constitutional Matters:** The Political Science Department organizes seminars led by experts and scholars to discuss constitutional obligations, rights, and duties, equipping participants with comprehensive knowledge of their roles as citizens.
2. **Active Participation in Youth Parliament:** Students are encouraged to join youth parliament activities, gaining practical insights into democratic processes and the parliamentary system, enhancing their understanding of democratic principles.
3. **Observance of Key Constitutional Days:** Constitution Day, Republic Day, and Independence Day are celebrated with events such as lectures, discussions, and activities, fostering student engagement and reinforcing their commitment to constitutional duties.
4. **Engagement with Constitutional Values:** Participatory events and discussions instill values enshrined in the constitution, cultivating a sense of responsibility, duty, and national pride within the college community.

These initiatives transcend knowledge transfer, promoting a profound understanding of constitutional rights and duties. By involving students and staff in activities centered on democratic ideals and national values, Chakdaha College nurtures a community dedicated to justice, equality, and responsibility.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts**

**A. All of the above**

periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Chakdaha College fosters a vibrant and inclusive campus environment by celebrating cultural diversity, promoting national integration, and nurturing community spirit. Through various events and observances, the college enhances awareness of global and national issues while instilling respect for diverse traditions.

1. **National and International Days:** The college commemorates Independence Day, Republic Day, International Women's Day, World Environment Day, International Yoga Day, World AIDS Day, and more. Events include flag hoisting, assemblies, guest lectures, cultural performances, and awareness campaigns, fostering national pride and global awareness.
2. **Cultural Festivals:** Celebrations such as Saraswati Puja, Basanta Utsav (Holi), and Sharod Utsav (fest on pre-Durga Puja) highlight India's cultural richness. The college observes holidays for Diwali, Eid, Christmas, and Poila Boishakh (Bengali New Year), encouraging cultural harmony and active student participation.
3. **Literary and Academic Events:** Intellectual growth is promoted through seminars, workshops, debates, essay

competitions, conferences, and book fairs, offering platforms for learning and expression.

4. **Sports Events:** Sports competitions are organized to encourage physical fitness, teamwork, and unity among students, fostering a spirit of healthy competition.

Chakdaha College's diverse celebrations and events enrich the academic year, contributing to students' holistic development while celebrating diversity and nurturing unity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice-I: Save Nature to Save Humanity Objectives:

- Raise environmental awareness.
- Reduce carbon emissions and conserve resources.
- Plant 100 saplings annually and create a clean, green campus.

**Context:** Global warming and environmental degradation necessitate urgent sustainable action.

#### Practice:

- Dengue Awareness Camp educated on prevention and control.
- Eco-Management Sub-Committee enforced sustainability policies.
- Water quality monitored regularly.
- Paperless office initiatives reduced environmental impact.
- Waste management included compost pits and recycling.
- Solar panels and rainwater harvesting systems installed.
- Eco-friendly structures like birdhouses supported biodiversity.

- Environmental audits ensured continuous improvement.

#### Evidence of Success:

- Pollution-free, plastic-free campus.
- Increased bicycle use and annual "No Vehicle Day."

#### Challenges:

- Need for better e-waste management systems.

#### Best Practice-II: Sustainable Development of Girl Students

##### Objectives:

- Empower female students for independence.
- Address gender inequality and discrimination.

Context: Over 50% of students are rural females needing support.

##### Practice:

- Women's Cell raised gender awareness.
- Internal Complaints Committee ensured safety.
- Health programs promoted well-being.
- Career counselling and self-defense training empowered students.
- Women-run canteen supported inclusivity.

#### Evidence of Success:

- Increased female participation in exams and higher education.

#### Challenges:

- Hesitation to discuss sensitive issues.
- Difficulty organizing programmes outside working hours.

These practices drive sustainability and empower female students, fostering progress and equity.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Chakdaha College embraces the empowering philosophy "Knowledge is that, which liberates," striving to blend academic excellence with a deep sense of societal responsibility.

#### 1. Environmental Sustainability:

- The college fosters a 'Green Campus' by implementing pollution-free practices and adopting renewable energy sources.
- 'No-Vehicle Day' is observed annually on the foundation day to promote eco-friendly habits.

#### 2. Crisis Response:

- The college showcases proactive preparedness during natural crises, providing essential humanitarian aid to those in need.

#### 3. Social Integration:

- Students actively participate in NSS activities and value-added courses aimed at community service and raising social awareness.
- Multidisciplinary programs are designed to nurture socially conscious, responsible citizens.

#### 4. Community Development:

- The establishment of a Community Development Fund encourages student contributions to welfare initiatives.
- The college conducts awareness programs on vital societal issues, empowering students to engage in impactful social work.

Through these impactful initiatives, Chakdaha College remains steadfast in its mission to nurture responsible citizens who are committed to societal well-being, environmental sustainability, and expanding the horizons of knowledge.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Chakdaha College's IQAC has devised a comprehensive plan for 2024-25, focusing on academic, administrative, and environmental excellence. The initiatives align with NAAC's quality enhancement criteria, emphasizing innovation, sustainability, and student development.

1. **Curricular Activities:** Workshops on multiple entry-exit systems, outcome-based education, and exam reforms. Faculty involvement in curriculum design and new value-added courses. Enhanced ICT integration for curriculum delivery.
2. **Teaching & Learning:** Academic flexibility in planning and assessments, promoting digital platforms like SWAYAM and MOOCs. Collaborative and field-based learning opportunities. Faculty self-appraisal to encourage teaching improvement.
3. **Research & Extension:** Promote research, publications, and interdisciplinary discussions. Strengthen partnerships with industries and institutions. Enhance the "RAY" journal and introduce research-driven certificate courses.
4. **Infrastructure:** Upgrade classrooms, labs, and libraries. Improve access to N-LIST, digital resources, and free internet. Enhance library automation and recruit additional staff.
5. **Student Support:** Conduct Student Induction Programs, expand financial aid, and encourage NCC/NSS participation. Regularly analyze student feedback for improvements.
6. **Governance:** Launch a College App, update the website, and improve office automation. Conduct academic and environmental audits.
7. **Environment & Innovation:** Organize the "Kathopakathan" lecture series, sustainability workshops, and campus beautification. Implement waste management and renewable energy initiatives.

These measures aim to elevate institutional quality, fostering academic growth, sustainability, and inclusivity.