YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   Chakdaha College

- Name of the Head of the institution   Dr. Swagata DasMohanta

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   8599951670

- Mobile No: 8967300985

- Registered e-mail   chakdahacollege1972@gmail.com

- Alternate e-mail   dm.swagata@gmail.com

- Address   Rabindra Nagar, Chakdaha,

- City/Town   CHAKDAHA

- State/UT   West Bengal (EAST Region)

- Pin Code   741222

2.Institutional status

- Affiliated / Constitution Colleges   Affiliated to the University of Kalyani

- Type of Institution   Co-education

- Location   Urban

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **University of Kalyani**

- Name of the IQAC Coordinator **Dr. Arun Kumar Nandi**

- Phone No. **03329512026**

- Alternate phone No. **9051212485**

- Mobile **9433332475**

- IQAC e-mail address **anu_dipa@yahoo.com**

- Alternate e-mail address **chakdahacollegeiqac2014@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)
https://chakdahacollege.ac.in/IQAC/Pdf/AQAR/AQAR_2021-22.pdf

4.Whether Academic Calendar prepared during the year?
Yes

- if yes, whether it is uploaded in the Institutional website Web link:
https://chakdahacollege.ac.in/IQAC/Pdf/Academic-calender/Academic_Calendar_2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.36**	**2008**	**16/09/2008**	**15/09/2015**
Cycle 2	**B+**	**2.56**	**2016**	**16/12/2016**	**15/12/2021**

6.Date of Establishment of IQAC **27/06/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC
View File

9.No. of IQAC meetings held during the year   9

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Efficient Calendar Management: Our carefully planned academic and administrative calendars are in place. Regular IQAC meetings ensure continuous progress, and the AQAR upload on the website reflects our commitment. We are actively preparing for NAAC-IIQA and SSR assessments to uphold academic quality.

2. Active Institutional Involvement: Our engagement spans various fronts, from participating in NIRF rankings to providing data for AISHE 2021-22. We ensure smooth online admissions to 1st semester UG programs, ensuring a seamless experience for new students.

3. Empowering Educators: During Teachers' Week, we focus on enhancing educators' skills. We emphasize online resource access, creating teaching materials, and using modern teaching aids to improve teaching quality.

4. Ongoing Skill Development: We prioritize training for faculty and staff, backed by regular audits to maintain high standards of efficiency.

5. Add On/Value Added/Certificate Courses: Implemented courses to enhance knowledge and increase job opportunities for students. Contributed to the holistic development of students by providing additional learning opportunities.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic and Administrative Calendars: The college plans to create both Academic and Administrative calendars for better organization and planning.	**Preparation and Upload of Calendars:** The Academic and Administrative calendars were prepared and uploaded on the college website.
Introduction of New Courses and Add-ons: The college intends to offer new courses, add-ons, certificate courses, and Soft Skills Training programs to provide diverse learning opportunities to students. **Approval and Implementation of Certificate Courses:** A substantial number of certificate courses have been approved by the Governing Body (GB) and the affiliating University (KU), and these have been successfully implemented.	**Approval and Implementation of Certificate Courses:** A substantial number of certificate courses have been approved by the Governing Body (GB) and the affiliating University (KU), and these have been successfully implemented.
Creation of New Posts and Employee Regularization: Initiatives will be taken to establish new posts (TS/NTS) and regularize temporary, casual, and contractual employees as per applicable guidelines.	**Initiative for Vacant Posts:** An initiative has been taken to fill vacant posts in accordance with Government rules.
Increased Participation of SACT Teachers and Women Empowerment: The college aims to involve SACT teachers more in decision-making processes and promote women's empowerment in various aspects.	**Engagement of SACT Teachers and Women Empowerment:** SACT teachers have actively participated in various sub-committees. The Women Cell is functioning effectively.
Effective Implementation of CBCS Curriculum with OBE: The college will implement the CBCS curriculum focusing on Outcome-Based Education (OBE). This includes preparing teaching plans, model questions, training	**Adoption of OBE System and NEP 2020:** Chakdaha College has adopted the Outcome-Based Education (OBE) system and implemented NEP 2020 based on notifications and guidelines from Kalyani University and the

teachers on Bloom's Taxonomy, faculty exchange, E-content development, and maximizing the use of E-resources, field visits, and project works.	Government of West Bengal.
Expansion of Research and Extension Activities: The college plans to expand research and extension activities, conducting webinars, seminars, and conferences throughout the year. Outcomes from these events will be published and shared.	Research and Seminars: While research projects sponsored by UGC or similar institutions were not available during this period, the college has conducted several seminars, workshops, and training programs. Outcomes from these events are uploaded on the college website.
MOUs with Institutions/Industry for Exchange and Skill Development: The college aims to establish Memorandums of Understanding (MOUs) with different institutions and industries for faculty-student exchange programs and skill development to create employment opportunities.	Effective MOUs and Collaborations: The college has signed a significant number of MOUs, collaborations, and linkages with other institutions, all of which are functioning effectively.
Formation of ICT Cell and Infrastructure Development: The college will set up an ICT cell and develop ICT infrastructure, including other physical facilities, to enhance both academic and administrative activities.	Formation and Functioning of ICT Cell: An ICT cell has been established and is functioning effectively.
Establishment of ICT-based Studio-Room and Language Lab: Plans include setting up an ICT-based Studio-Room for creating E-content and developing a Language Lab at the college for enhanced language learning.	Content Creation and Language Lab: Although there is no Studio-Room, teachers are creating e-contents using existing ICT facilities. A Language lab is expected to be established in the library building soon.
Development of MIS/ERP System and Digital Tools: The college plans to develop a comprehensive	ERP System and Digital Tools Development: The college's ERP system covers various aspects

Management Information System (MIS)/Enterprise Resource Planning (ERP) system, along with digital tools like a College App, bio-metric attendance, and digital ID cards.	such as academics, administration, finance, and library services. However, the development of the College App, student attendance system with bio-metric features, and digital ID-cards is still pending.
Organizing Staff Training Programs: The college will organize training programs for both faculty members and non-teaching staff to enhance their skills and knowledge.	Faculty Training Programs: The college has organized several training programs for its members and encouraged participation in training programs conducted by other institutions.
Methodology Design for Data Collection and Updates: The college aims to design and implement a methodology for data collection, ensuring timely submission of AQAR and NAAC-Accreditation (Cycle 3), as well as regular website updates.	Data Collection and Website Updates: A Data Bank has been created, and Google Forms have been used to collect data on various aspects. The AQAR 2021-22 has been submitted and uploaded on the website, and the IIQA will be submitted to NAAC soon. The college websites are regularly updated by external agencies under the supervision of a sub-committee formed by the Teachers' Council.
Improvement of Library Services: The college intends to enhance library services through the purchase of new books and journals, organizing library classes, creating Student-membership for N-LIST access, and making E-resources available to both staff and students.	NLIST Memberships and Participation: NLIST memberships for students, faculty, and staff members are in place. However, the number of active members is not substantial at Chakdaha College.
Encouraging Student Participation in Activities: The college plans to encourage student involvement in various activities, especially those related to social responsibility and environmental awareness,	Effectiveness of NSS and NCC Units: The NSS and NCC units of Chakdaha College have been highly effective, conducting various activities throughout the year.

conducted by NSS and NCC units.	
Conducting Annual Audits: The college will conduct yearly AAA Audits, financial audits with allocated budgets, and environmental audits to ensure transparency and accountability.	Audit Completion: Internal audit has been completed, and external audit is currently in progress.
Collecting Feedback from Stakeholders: Feedback will be collected from different stakeholders using Google Forms and face-to-face interactions. The collected feedback will be analyzed and used for improvements.	Feedback Collection and Analysis: Feedback analysis for the year 2021-22 has been completed and uploaded on the website. The collection, analysis, and uploading process for feedback for the AY2022-23 are underway and will be completed soon.
Re-establishing Coaching Centre and Promoting Career Guidance: The college aims to re-open the Coaching Centre for Entry in Services and promote Career Guidance Programs for the benefit of both students and alumni.	Career Guidance Programs and Cell: While the Coaching Centre for Entry in Services has not been implemented, the Career Council Cell is highly active, organizing various programs in this domain.

13.Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body (GB)	11/10/2023

14.Whether institutional data submitted to AISHE

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• Designation	Principal
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13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body (GB)	11/10/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
C-7057-2021	19/01/2023

15.Multidisciplinary / interdisciplinary

Chakdaha College is ready to bring the vision of the National Education Policy (NEP) 2020 to life in the 2022-23 academic year. They are all set to introduce multidisciplinary and interdisciplinary approaches to learning. Diverse Courses: Chakdaha College offers various subjects like humanities, sciences, and commerce. This helps students choose what they love and specialize in it. Better Learning Plans: Teachers work on improving what students learn. They talk with experts and keep up with new trends to make sure the courses are modern and useful. Extra Courses: The college is starting special courses that go beyond regular subjects. Students can learn extra skills and even take part in workshops and trips to learn more. Listening to Everyone: The college talks to students, teachers, old students, and parents to learn what they want and need. They use this feedback to make the college better all the time. Chakdaha College's plan fits perfectly with NEP 2020. They want to offer a mix of learning, make the courses interesting, and give students chances to learn more skills. They also listen to everyone to keep improving. This way, the college is making sure students get a great education that helps them in the real world.

16.Academic bank of credits (ABC):

Chakdaha College is fully prepared to implement the Academic Bank of Credits (ABC) system, a key feature of the National Education Policy (NEP) 2020. With a focused approach, the Internal Quality Assurance Cell (IQAC) has taken significant steps to ensure a smooth transition to this innovative educational framework. The IQAC has taken proactive steps to spread awareness among students about the Academic Bank of Credits and the Digilocker platform. Students have been informed about the advantages of maintaining an ABC account and utilizing Digilocker to securely store and access their academic records. We have already initiated the process for the creation of an ABC account for the students as per the guidelines of the affiliating Kalyani University. By aligning with the principles of NEP 2020, Chakdaha College is paving the way for students to embrace this transformative educational paradigm.

17. Skill development:

Chakdaha College stands at the forefront of skill development in alignment with the vision of the National Education Policy (NEP) 2020. The college's robust framework for skill enhancement reflects its commitment to nurturing well-rounded individuals equipped for the demands of the modern world. Computer Training Facilities: Chakdaha College has forged a strategic collaboration with the Institute of Computer Engineering, affiliated with the National Institute of Electronics & Information Technology (NIELIT). This partnership facilitates affordable computer training courses, tailored to amplify computer proficiency. These courses extend to faculty, students, and non-teaching staff, cultivating hands-on skills that are integral in today's tech-driven landscape. Access to College Computer Labs: A vital aspect of the college's approach is the unrestricted access it provides students to its computer labs. This practice offers an environment where students can refine and master their computer skills, fostering digital literacy and technological adeptness. Specialized Lectures: Chakdaha College recognizes the importance of foundational computer knowledge. To this end, it organizes special lectures designed to bolster students' understanding of computer usage, software applications, and digital technologies. These lectures set a strong base for higher-level learning. In-House Enrichment: The college cultivates holistic development through a range of in-house activities, including seminars, debates, group discussions, quiz contests, and sporting events. Engagement in organizations like NSS and NCC further amplifies students' mental, physical, and social skills. These platforms catalyze the showcasing of talents, honing of communication abilities, and fostering of effective teamwork. Chakdaha College's proactive approach to skill development, encompassing computer training, lab accessibility, specialized lectures, and enriching in-house events, underscores its dedication to molding individuals ready to thrive in the contemporary landscape.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Chakdaha College serves as a shining example of seamlessly integrating the Indian Knowledge system, aligning perfectly with the goals of the National Education Policy (NEP) 2020. Embracing Language Diversity: Chakdaha College proudly offers Honours courses in English, Bengali, and Sanskrit, nurturing a profound connection to Indian languages. These courses act as guardians of the Indian Knowledge system, underscoring the value of language and literature. Bilingual Teaching Approach: The college employs

a bilingual teaching methodology, embracing both Bengali and English as mediums of instruction. This approach enables students to engage with their studies in their native language while fostering English proficiency, nurturing a holistic understanding of both local and global knowledge systems. Inclusive Examination Practice: The college ensures inclusivity by providing examination question papers in both Bengali and English versions. This inclusive practice empowers students to effectively showcase their knowledge, respecting their language preferences. Embracing Digital Language Learning: In accordance with NEP 2020, Chakdaha College envisions introducing online Sanskrit certificate and diploma courses. This digital initiative democratizes language learning, extending the reach of the Indian Knowledge system. A Language Lab Oasis: A state-of-the-art language lab is in the pipeline, set to be a dynamic space for refining language skills. Outfitted with cutting-edge technology, it will empower students to practice and enhance their language capabilities, fostering immersive and effective learning experiences. Linguistic Spectrum: Chakdaha College's dedication is evident as it plans to introduce Hindi as an elective subject, expanding the range of Indian languages offered. This move enriches cultural understanding and language diversity. Chakdaha College is fully committed to NEP 2020's vision. It achieves this by integrating the Indian Knowledge system through language courses, bilingual teaching, exams that include multiple languages, digital learning, a forthcoming language lab, and the future addition of Hindi. These steps create a colorful tapestry that honors and safeguards India's language and cultural heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Chakdaha College is dedicated to Outcome-Based Education (OBE) in sync with NEP 2020. It employs workshops to familiarize teachers with OBE principles. The website outlines Program Outcomes (POs) and Course Outcomes (COs), clarifying students' expected knowledge and skills. Model questions, inspired by Bloom's Taxonomy, guide assessments for comprehensive learning evaluation. Regular analysis of course attainments ensures students meet desired outcomes, paving the way for quality enhancement. The college meticulously reviews final exam results, using discussions to pinpoint areas for improvement and guide students. Moreover, Chakdaha College identifies potential career paths, linking learning outcomes with practical job prospects for students' professional growth.

20.Distance education/online education:

Chakdaha College is committed to extending education through Distance Education/Online Education, fostering inclusivity and flexibility. The college collaborates with esteemed institutions and national bodies to enhance accessible learning. NSOU Study Centre: Since 1998, Chakdaha College houses an NSOU Study Centre (D-06) providing both online and offline UG and PG courses. This aids working professionals and individuals with other commitments, promoting higher education. With an impressive success rate, this center conducts counseling and evaluation sessions, boosting graduates' prospects in further studies or employment. DODL Study Centre: Hosting a DODL study center (Code-48) of Kalyani University, Chakdaha College facilitates PG courses like Bengali, English, History, and Education. M.A. programs are accessible, freeing students from conventional classroom constraints. Online Learning Engagement: Actively motivating students to engage in national agencies' online courses like IGNOU, MOOCs, SWAYAM, NPTEL, and NCERT, the college amplifies knowledge and skills outside traditional settings. These endeavors not only embrace diverse learners but also empower them to pursue education conveniently and expand their horizons. By promoting distance and online learning, Chakdaha College enriches educational accessibility and personal growth opportunities.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**17**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**7509**

File Description	Documents
Data Template	[View File](#)

2.2	**1744**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1968**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**34**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**37**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**34**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**0**
4.3 Total number of computers on campus for academic purposes	**81**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Chakdaha College has established a robust and well-structured approach to ensure effective curriculum delivery. Aligned with the guidelines of the University of Kalyani, the college actively involves faculty members in curriculum development at the university level, ensuring compliance with academic standards. Each academic year commences with collaborative planning involving key committees, such as the Academic Sub-committee, Routine Sub-committee, and IQAC, resulting in a detailed academic schedule that aligns with departmental curricula. An academic calendar, designed according to university guidelines, serves as a roadmap for the year. Chakdaha College employs a diverse set of teaching methods, integrating modern ICT tools and well-equipped laboratories. The library, supplemented with online resources, enriches students' learning experiences. The institution places a strong emphasis on experiential learning through various activities and encourages faculty development to enhance teaching approaches. Continuous evaluation, including internal assessments and holistic feedback, ensures that the curriculum is effectively delivered. Chakdaha College's approach aims for a well-rounded educational experience that adheres to standards, engages students, and supports faculty development.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Chakdaha College diligently adheres to the academic calendar, with a particular focus on the conduct of Continuous Internal Evaluation (CIE). The institution operates in harmony with the CBCS syllabus and Kalyani University's guidelines, ensuring a synchronized approach to assessing students' performance. For each semester, every department within the college administers two internal examinations, featuring both multiple-choice questions (MCQ) and short-answer type questions. These evaluations are meticulously executed in line with the academic calendar's stipulations.

Chakdaha College doesn't limit assessment to formal examinations alone; rather, it empowers departments to conduct continuous evaluations encompassing not only academic facets but also the students' social and cultural dimensions. This holistic approach involves a spectrum of methods, including debates, discussions, presentations, fieldwork, project work, quiz competitions, reunions, and cultural functions. The flexibility accorded to departments allows them to gauge students' progress and engagement at opportune moments throughout the academic year.

By meticulously adhering to the academic calendar and embracing varied assessment techniques, Chakdaha College not only evaluates academic competence but also nurtures the holistic development of its students. This approach, aligned with the CBCS syllabus, embodies the institution's commitment to providing a comprehensive and enriching educational experience for its students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

4767

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

2702

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Chakdaha College is deeply committed to embedding essential cross-cutting concerns such as Professional Ethics, Gender Equity, Human Values, Environmental Awareness, and Sustainability throughout its curriculum. The college employs a multifaceted approach to ensure that students develop a profound understanding of these critical issues.

Regular interactions between students and educators are at the heart of addressing these pivotal topics. The college organizes specialized lectures, seminars, and workshops on value education, providing students with valuable insights into professional ethics, gender equality, human values, and environmental sustainability. Additionally, the college marks significant days related to these concerns, reinforcing their importance in the educational journey.

Parent-teacher meetings play a vital role in facilitating discussions on these cross-cutting matters, involving parents and guardians and fostering collaboration between home and the educational institution.

Extracurricular activities, including sports, games, and participation in organizations like the NSS and NCC, offer students opportunities to engage and nurture a profound sense of responsibility toward these pressing issues.

Chakdaha College ensures that students not only learn about but actively engage with professional ethics, gender equality, human values, environmental sustainability, and other relevant cross-cutting issues throughout their educational journey. By seamlessly integrating these concerns into the curriculum, the college aims to nurture well-rounded individuals who are not only aware of but also deeply committed to ethical, social, and environmental responsibilities.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3014

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://chakdahacollege.ac.in/IQAC/Pdf/Feedback/2020/Chakdaha%20College-Students%20Feedback%202020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3170

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1506

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For the academic year 2022-23, Chakdaha College continues its commitment to assessing students' learning levels and ensuring equitable opportunities for both advanced and slow learners. Based on an analysis of results, including class tests and university examinations, students are categorized as advanced or slow learners. Each department is granted the autonomy to organize special, tutorial, or remedial classes, utilizing various formats like online, offline, or hybrid modes. The primary objective of these classes is to bridge knowledge gaps among student groups.

Dedicated teachers at Chakdaha College take proactive steps to support students in their academic journey. They provide study materials, conduct special lectures, and offer additional library resources to facilitate learning. Practical classes are reiterated as needed to ensure students grasp concepts effectively. Moreover, teachers actively encourage student participation in diverse academic programs to enhance their understanding and engagement.

Chakdaha College's measures aim to minimize disparities between advanced and slow learners. The institution acknowledges that each student possesses unique learning needs and is committed to offering tailored support, ensuring that all students can reach their full potential. This flexibility within departments allows for the specific requirements of different learners to be addressed effectively.

In summary, Chakdaha College's dedication to organizing special programs and classes underscores its commitment to fostering an inclusive learning environment. By providing additional resources,

personalized attention, and opportunities for academic engagement, the college strives to bridge the gaps among students with varying learning abilities, ultimately ensuring every student receives the support needed to excel academically.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7509	101

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the academic year 2022-23, Chakdaha College remains steadfast in its commitment to a student-centric approach, enriching the learning experiences of its students. Various measures have been put in place to empower students, granting them more autonomy in their educational journey.

The college permits students to select their subject combinations within the CBCS curriculum, enabling alignment with their interests and career aspirations. Students also have opportunities to present topics or engage in practical work during class hours, promoting experiential learning and active involvement.

Moreover, students are encouraged to choose their own project work or fieldwork topics, fostering autonomy and deeper exploration of their interests. The college ensures easy access to computer labs, facilitating resource availability for academic pursuits.

Chakdaha College actively promotes student participation in extracurricular activities, including NCC, NSS, sports, cultural events, and social endeavors, facilitating holistic development

and hands-on learning.

Furthermore, the institution facilitates group library visits for students, accompanied by teachers, providing direct access to books and journals and promoting self-directed learning.

The college has cultivated a supportive environment where students feel comfortable discussing academic and personal issues with teachers. Through remedial classes, NCC and NSS camps, library sessions, and one-on-one interactions, teachers address student concerns and offer personalized guidance.

By embracing these student-centric methodologies, Chakdaha College aims to enhance student engagement, motivation, and overall learning experiences.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the academic year 2022-23, Chakdaha College's educators continued their proactive utilization of ICT-enabled tools to enhance the teaching and learning process. Their commitment to integrating technology into education was evident as they pursued ongoing technical development through training sessions, collaborative discussions, hands-on practice, and knowledge-sharing with their peers.

A noteworthy aspect of their endeavors was the creation of electronic content resources, with many of these materials being made accessible to students via the college's website. Teachers harnessed a variety of ICT tools and platforms, including G-suite, YouTube, WhatsApp, Zoom, Skype, and more, especially during the challenges of the Covid-19 pandemic when remote teaching and learning became the norm.

All faculty members benefited from G-suite accounts, allowing them to leverage collaborative features and resources provided by Google's suite of applications. Additionally, their membership in N-LIST facilitated access to a rich array of e-resources for

academic purposes.

Beyond internal resources, teachers thoughtfully incorporated external e-resources, such as the National Digital Library of India (NDLI), YouTube, Consortium for Educational Communication (CEC), and others. These external resources expanded the learning experience by offering supplementary materials, multimedia content, and a diverse range of educational materials.

Through this commitment to integrating ICT tools into their teaching practices, Chakdaha College's educators created a dynamic and interactive learning environment, enabling them to keep pace with technological advancements and meet the diverse needs of their students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

101

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

465

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Chakdaha College has implemented a transparent and robust mechanism for internal assessment, ensuring effective evaluation of students' performance. The institution utilizes a variety of methods and techniques within its Continuous Internal Evaluation (CIE) system.

To gauge students' comprehension and knowledge, the college conducts two mandatory internal assessment examinations throughout the academic year. These assessments create controlled environments for students to showcase their understanding.

In addition to examinations, class tests are employed to assess students' progress and grasp of the subjects covered. Fieldwork, project work, practical classes, and examinations are integrated to evaluate students' skills and their ability to apply theoretical knowledge in real-world contexts.

The college also promotes collaborative learning and evaluates students' communication and critical thinking skills through group discussions.

Chakdaha College places a strong emphasis on frequent evaluations, allowing for a comprehensive assessment of students' progress. The assessment methods are meticulously designed to maintain fairness and transparency throughout the evaluation process.

Through this transparent and robust mechanism, Chakdaha College is dedicated to providing students with a comprehensive evaluation process that assesses not only their knowledge but also their practical skills and application abilities. The internal assessment system plays a pivotal role in tracking and guiding students' development, contributing significantly to their overall academic success and growth.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Chakdaha College has instituted a transparent, efficient, and time-bound mechanism for handling internal examination-related grievances. This process is overseen by key stakeholders,

including the Principal, IQAC Coordinator, Academic Sub-Committee, and Examination Sub-Committee.

The Principal, as the administrative head, ensures the smooth functioning of the grievance redressal process, guaranteeing that all complaints are addressed fairly and promptly.

The IQAC Coordinator, responsible for quality enhancement, aligns this mechanism with the college's quality assurance policies. They collaborate with various stakeholders to uphold the process's integrity. Importantly, the college declares internal examination results within 7 days from the date of examinations. Students can review their answer scripts and even share them with their parents.

The Academic Sub-Committee and Examination Sub-Committee, comprising faculty members and administrators, actively engage in resolving grievances. They conduct thorough investigations and make impartial decisions to address issues related to internal examinations.

This mechanism emphasizes transparency, ensuring that all stakeholders have a clear understanding of the process. It operates within defined timelines, ensuring prompt resolutions and avoiding unnecessary delays.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion2/2.5.1_Additional-Information.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Chakdaha College ensures that both teachers and students are well-informed about the stated Program and course outcomes. This information is disseminated through the college website, prospectus, student induction programs, and syllabus workshops. The website and prospectus provide easy access to program and course outcomes, while student induction programs introduce new students to these learning objectives. Additionally, workshops

focused on the syllabus enhance the understanding of outcomes for both teachers and students. Through these channels, the college fosters awareness and alignment of expectations, ensuring a shared understanding of the educational outcomes to be achieved.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion2/2.6.1_AdditionalInformation.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Chakdaha College assesses the attainment of both Programme outcomes and course outcomes using diverse methods. Internal and external examinations are conducted to evaluate students' performance and their achievement of these desired outcomes. The institution also tracks students' progress over time to measure the extent to which these outcomes are being realized.

Moreover, the college actively engages stakeholders like the Alumni Association, Career Counseling cell, and departmental reunions in gathering information related to outcome attainment. These entities provide valuable insights into the practical application of knowledge and skills acquired through the programs.

To collect alumni feedback, the IQAC team employs Google Forms, enabling alumni to share their perspectives on the relevance and effectiveness of the attained outcomes and how their education has influenced their personal and professional lives.

Through this comprehensive evaluation approach, which includes examinations, performance tracking, and feedback from alumni and other stakeholders, Chakdaha College ensures a thorough assessment of Programme and course outcomes. This information guides improvements in the educational experience and outcomes for future students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion2/2.6.1_AdditionalInformation.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2091

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	http://chakdahacollege.net/spm/students.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://chakdahacollege.ac.in/IQAC/Pdf/Feedback/2020/Chakdaha%20College-Students%20Feedback%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	[View File](#)
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

24

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the academic year 2022-23, Chakdaha College continued its commitment to organizing extension activities aimed at sensitizing students to various social issues and fostering their holistic development. These activities had a positive impact on the local community, showcasing the college's dedication to social responsibility.

Students actively engaged in a series of events and programs facilitated by the NSS (National Service Scheme) unit. These events included:

World Snake Day: A program focused on raising awareness about snakes. Azadi Ki Amrit Mahotsav: Har Ghar Tiranga: A motivational

program celebrating India's 75th year of independence. Nami Ganga Programme: An initiative aimed at promoting awareness about the Ganges River. College Campus Cleaning: Students participated in the Swachh Bharat (Clean India) campaign by cleaning the college campus. Dengue Awareness Programme: An event focused on educating the community about dengue prevention. Book Fair: Organized to promote reading and literature. Student Week Celebration: A special program dedicated to students. Special Camps: Including activities like uniform distribution, traffic awareness, and more. Rangoli Making Competition: Held during the National Integration Camp in 2023. International Yoga Day: Students actively participated in yoga activities. These extension activities not only enriched students' understanding of social issues but also demonstrated the college's active engagement in community development and holistic student growth.

File Description	Documents
Paste link for additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion3/3.4.1_AdditionalInformation.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

12

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

550

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In the academic year 2022-23, Chakdaha College shines with its robust infrastructure, providing an optimal environment for effective teaching and learning. The institution features 34 spacious classrooms, more than 50% of which are equipped with ICT facilities, emphasizing a commitment to modern education. Chakdaha College maintains a total of 111 computers, with 54 accessible to students and 29 for teachers, in addition to computer labs for various departments.

The college's seminar hall, furnished with ICT resources, supports academic and extracurricular activities. Chakdaha College encourages sports and athletics, with over 100 pieces of sports

equipment, fostering holistic development. Security measures, including CCTV surveillance, enhance campus safety.

The college's eco-friendly initiatives involve the AJC Bose Poly house for medicinal plants, a solar plant, rainwater harvesting, and accessibility features for disabled individuals. The institution also offers a boys' hostel within the campus, accommodating up to fourteen residents, and ensuring inclusivity and access to a conducive learning environment. Chakdaha College's dedication to comprehensive infrastructure underscores its commitment to providing a well-rounded educational experience.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion4/4.1.1 Additional-Information.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In the academic year 2022-23, Chakdaha College reaffirms its commitment to holistic student development by providing a wide range of facilities for cultural activities, sports, and physical fitness.

Cultural Activities: The college dedicates spaces like an air-conditioned conference room and multipurpose halls for hosting cultural events. These activities encompass music concerts, dance performances, drama, and literary activities, allowing students to express their artistic and creative talents.

Sports and Games: Chakdaha College boasts well-maintained sports grounds and courts, thanks to support from the Chakdaha Municipality. These spaces cater to outdoor sports like cricket, football, basketball, and volleyball. The college also provides indoor facilities for table tennis, chess, carrom, and badminton, encouraging students to actively engage in physical activities and fostering a spirit of healthy competition.

Gymnasium: The well-equipped gymnasium at the college promotes physical fitness among students. Here, they can engage in regular workouts, emphasizing the importance of maintaining a healthy

lifestyle.

Yoga Center: Recognizing the value of yoga for physical and mental well-being, Chakdaha College maintains a dedicated yoga center. Students can participate in yoga sessions, learning various asanas, breathing techniques, and meditation practices to enhance their overall well-being.

These facilities exemplify Chakdaha College's commitment to nurturing well-rounded individuals through co-curricular and extracurricular activities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion4/4.1.1 Additional-Information.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

28

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion4/4.1.1 Additional-Information.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR

in lakhs)

21.6972

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In the academic year 2022-23, Chakdaha College's Central Library continues its evolution as a robust learning resource, embracing library automation through the Integrated Library Management System (ILMS) with Koha Software. This transformative step offers several benefits:

Koha Software: By employing the open-source Koha Software, the library streamlines cataloging, circulation, and acquisitions, enhancing overall efficiency.

Online Public Access Catalog (OPAC): With a user-friendly OPAC, students can easily locate and access resources. It provides comprehensive information about resource availability and their specific locations.

N-LIST Membership: Membership in the N-LIST consortium provides access to a vast array of electronic resources, such as e-books, e-journals, and databases. The college consistently subscribes to these valuable resources through the N-List program of INFLIBNET in each Academic Year.

Enhanced Efficiency: Automation reduces errors and saves time, particularly in cataloging and circulation, empowering library staff to work more efficiently.

Improved Accessibility: The ILMS allows users to search, request, and renew materials online, offering a seamless borrowing experience.

Data Security: The automated system ensures the security and integrity of library records and user information, safeguarding data accuracy and confidentiality.

Chakdaha College's investment in Koha Software reinforces its commitment to enriching the academic experience. This enhancement facilitates streamlined access to electronic materials, empowering students' research and academic capabilities. Moreover, the college's dedication to inclusivity and consistent subscriptions to e-resources further enhances students' access to an extensive collection of digital learning materials, strengthening their academic growth and research potential.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion4/4.2.1_Additional-Information.pdf

4.2.2 - The institution has subscription for the C. Any 2 of the above
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.60843

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

65

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the academic year 2022-23, Chakdaha College demonstrates a proactive approach to enhancing its IT infrastructure, including Wi-Fi access. Notable points regarding the institution's IT facilities include:

IT Cell: Chakdaha College maintains a dedicated IT cell responsible for evaluating existing IT resources and recommending upgrades. This ensures the institution remains technologically current, providing top-tier IT support to its community.

Internet and Wi-Fi: The college offers internet connectivity and Wi-Fi access to meet the needs of students, faculty, staff, and other stakeholders. These services enable seamless access to online resources, research materials, and collaborative platforms.

Regular Upgradation: The college is steadfast in improving its IT facilities over time. This encompasses upgrades to hardware, software, and network infrastructure to align with evolving technologies and accommodate the expanding needs of the college community.

The college guarantees round-the-clock Internet support to all its beneficiaries, from faculties to office staff. Internet services are integral to various activities, including admissions, seminars, and more. Both students and faculties have controlled access to the Internet, ensuring it's primarily used for academic purposes.

Chakdaha College maintains a substantial number of devices to support this service, reflecting its commitment to technology integration. The college's sustained investment in IT, coupled with its dedication to digital transformation, is exemplified by its adoption of e-journals and e-books and membership in N-LIST, emphasizing open-access learning. This inclusive approach and periodic updates underscore the institution's commitment to advancing IT facilities, promoting a technologically enriched academic environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

111

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

68.37

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In the academic year 2022-23, Chakdaha College maintains effective systems and procedures for the management and utilization of its physical, academic, and support facilities, encompassing laboratories, libraries, sports complexes, computers, and classrooms.

The dedicated staff members at the college are responsible for the ongoing maintenance of these facilities, ensuring they are in good working order through regular inspections and prompt issue resolution. Moreover, local vendors are responsible for providing reliable internet facilities to students, faculty, and staff.

Waste management, including the proper disposal of hazardous materials, is a collaborative effort between Chakdaha College and the Chakdaha Municipality. The electricity supply is provided by the Government Electricity Board, guaranteeing a stable power source for the functioning of various facilities and equipment.

Should any equipment require repair or maintenance, the college engages skilled professionals from reputable companies. Their expertise ensures efficient repairs and maintenance procedures.

By adhering to these established systems and procedures, Chakdaha College ensures the seamless operation and optimal utilization of its facilities. This commitment supports a conducive learning and

working environment for both students and faculty.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4563

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

143

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

650

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

650

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

248

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

63

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the academic year 2022-23, Chakdaha College continues to prioritize the facilitation of students' representation and active engagement in administrative, co-curricular, and extracurricular activities. The college maintains a provision for a student council, although there may not be an elected student representative in place currently due to government policies or other reasons.

Students at Chakdaha College remain highly engaged in a diverse array of activities. They enthusiastically participate in initiatives such as the National Service Scheme (NSS) and the National Cadet Corps (NCC), immersing themselves in community service and promoting social awareness.

Moreover, students actively partake in sports events, cultural functions, awareness programs, and seminars or workshops organized by the college. Their contributions to the Students' Aid Fund, aimed at supporting fellow students in need, reflect their commitment to the welfare of the college community.

Although an elected student representative might not currently hold office, Chakdaha College ensures that students have multiple avenues to express their opinions, contribute ideas, and actively participate in decision-making processes. The college highly values student input and engagement, fostering an inclusive and participatory environment that nurtures their holistic development.

Overall, Chakdaha College is dedicated to providing numerous opportunities for students to be involved in administrative, co-curricular, and extracurricular activities, fostering a strong sense of ownership and participation in the college's ongoing initiatives.

File Description	Documents
Paste link for additional information	https://chakdahacollege.ac.in/Electoral-literacy-club.aspx
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

45

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Chakdaha College boasts a vibrant and registered Alumni Association, ABAHOMAN, that plays a pivotal role in the institution's advancement. Graduates of Chakdaha College have made their mark in various professional domains, ranging from teaching to research, banking, journalism, and business.

ABAHOMAN serves as an invaluable platform for former students to reconnect, exchange experiences, and give back to their beloved institution. Recognizing the profound influence of their college years, the association actively supports Chakdaha College both financially and through various services.

The Alumni Association's contributions leave a substantial imprint on the college. These encompass financial aid for scholarships, infrastructure development, and the organization of workshops and career guidance sessions for current students. These efforts enrich the learning environment and create abundant avenues for student growth.

Furthermore, alumni actively participate in college events, mentor current students, and contribute to the institution's overall

progression. Their collective dedication underscores their commitment to Chakdaha College's enduring success.

Chakdaha College holds in high regard the significant contributions of its alumni through ABAHOMAN. The registered status of this association underscores its resolute dedication to the institution and the cultivation of a strong bond between the college and its former students. Together, they tirelessly work towards the comprehensive development and advancement of Chakdaha College.

File Description	Documents
Paste link for additional information	https://chakdahacollege.ac.in/Alumni/Alumni.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "Empowering all students with quality education, irrespective of social classes, through capacity channelization, effective evaluation, modernization, and eradication of superstitions."

Chakdaha College's governance harmoniously resonates with its mission and vision. The college's goal is to provide high-quality education to all, transcending social class boundaries, while simultaneously fostering modernization and eliminating superstitious beliefs.

The governing body orchestrates a diverse academic curriculum, encompassing 17 subjects spanning Arts, Science, Commerce, and mandatory environmental education. This approach aligns with the

regulations set forth by the State Government and Kalyani University.

Strategic planning is channeled towards academic excellence, research pursuits, and the overall development of the institution.

In a bid to reach students who might face obstacles to traditional education, Chakdaha College has instituted distance learning programs through collaborations with Netaji Subhash Open University and Kalyani University.

Additionally, the strategic incorporation of Information and Communication Technology enriches the teaching and learning processes. Furthermore, the college actively promotes value-based education through programs that instill essential human values in its students.

Encouraging community service, as exemplified by participation in the National Cadet Corps and National Service Scheme, nurtures a sense of responsibility and social commitment among the student body.

Chakdaha College's governance strives to create an inclusive, empowering environment that fosters the holistic development of its students, equipping them to contribute significantly to the nation's advancement.

File Description	Documents
Paste link for additional information	https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion6/6.1.1_Additional-Information.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Chakdaha College effectively exemplifies leadership through its implementation of decentralization and participative management practices. These strategies delegate decision-making responsibilities across academic, administrative, and extracurricular domains.

The college's governance structure integrates various committees

and societies, including the IQAC, Teachers' Council, Students' Union, and sub-committees focused on academics, routines, and culture. This decentralized model encourages the active participation of significant stakeholders such as the Governing Body, Principal, staff, parents, students, and alumni.

It's paramount that democratic governance thrives, allowing stakeholders to engage in decision-making processes, ensuring their opinions are valued. This participatory approach generates a sense of ownership and accountability among the college community, with each member understanding and adhering to the principles of responsibility.

Chakdaha College's dedication to decentralization and participative management epitomizes effective leadership, promoting stakeholder empowerment, collaboration, transparency, and, subsequently, the institution's overall excellence in academics, administration, and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Chakdaha College executed its strategic/perspective plan for 2022-23 with a strong commitment to quality education and holistic development. The institution's actions were aligned with its vision for providing a conducive learning environment.

Key initiatives included the preparation and publication of a comprehensive academic calendar, department-wise orientation programs, and a series of events commemorating its Golden Jubilee. Thorough data collection and analysis for AQAR and NAAC Cycle 3, coupled with online feedback processes, ensured continuous quality assurance.

The college introduced certificate courses and field projects, enhanced its IT infrastructure, and emphasized online learning and assessments. International and national webinars, faculty development programs, and modernized classrooms enriched the academic atmosphere. Furthermore, the establishment of a medical

support room for immediate assistance and the execution of
internal academic, administrative, and financial audits reflected
the institution's commitment to excellence.

Chakdaha College's effective strategic plan deployment
strengthened its status as an esteemed institution dedicated to
nurturing a conducive learning environment.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,
administrative setup, appointment and service rules, procedures, etc.

Chakdaha College has established an efficient organizational
structure that underpins effective governance and management. The
institution's governance model encompasses various bodies that
collaborate seamlessly to ensure its proper functioning.

The Governing Body, representing government, university, faculty,
and students, provides strategic guidance and decision-making. The
Principal serves as the executive head, overseeing day-to-day
operations and policy implementation. Faculty members actively
contribute to academic advancement, research, and student
mentorship, while non-teaching staff play a pivotal role in
supporting administrative functions.

The Internal Quality Assurance Cell (IQAC) is instrumental in
enhancing quality through policy formulation, audits, and
accreditation coordination. The Teachers' Council fosters academic
discussions and decision-making, and a dedicated grievance and
redressal cell addresses student concerns. This well-structured
framework ensures transparency, accountability, and effective
communication across the institution, ultimately promoting
academic excellence, administrative efficiency, and a supportive
learning environment. All these bodies collaboratively work toward
upholding Chakdaha College's vision, mission, and commitment to
delivering quality education.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In the 2022-23 academic year, Chakdaha College has prioritized the welfare of its teaching and non-teaching staff, offering comprehensive support and fostering a favorable work environment. Staff members benefit from medical provisions, with active encouragement to join government health schemes and the establishment of an institutional medical fund, including the endorsement of the SwasthyaSathi Scheme for non-teaching staff.

Leave benefits are meticulously maintained, allowing staff to access various types of leaves, including parental leave. Monetary benefits, such as the General Provident Fund and pension benefits, are facilitated through the government treasury, alongside a cooperative society for savings and affordable loans.

Professional growth is encouraged through the Promotion and Career Advancement Scheme (CAS), aligned with UGC and state government

guidelines. Staff enjoy financial grants for academic seminars, leave to pursue higher studies, and training in HRMS and ICT tools. The college also provides a range of amenities, including a well-maintained canteen, gymnasium facilities, staff tours, and robust security measures. The institution's commitment to staff welfare underscores its dedication to creating a supportive, inclusive, and progressive work environment, empowering staff members to continue their valuable contributions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Chakdaha College has employed a robust performance appraisal system for both its teaching and non-teaching staff. The appraisal process is a comprehensive one, aligning with UGC, State Government, and university guidelines. It encompasses several

vital components:

Self-Appraisal Reports: Staff members are encouraged to engage in self-reflection by submitting self-appraisal reports. These reports provide an opportunity for individuals to evaluate their achievements and professional development.

Students' Feedback Evaluation: An essential element of the appraisal is the evaluation based on students' feedback. This feedback offers valuable insights into the teaching staff's effectiveness, allowing for targeted improvements.

Internal Quality Assurance Cell (IQAC) Assessment Reports: The IQAC generates assessment reports covering various performance aspects, such as teaching, research, examination, and extension activities. These reports are integral to the appraisal process.

Staff Feedback Analysis: The institution collects and analyzes feedback from both teaching and non-teaching staff. This feedback serves as a valuable source for identifying areas for improvement.

By conducting this holistic performance appraisal, Chakdaha College ensures that its staff members, both teaching and non-teaching, receive regular evaluations. These assessments empower staff to enhance their skills, teaching methods, and overall performance. The institution's commitment to performance appraisal contributes significantly to its mission of providing quality education and holistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Chakdaha College maintains a rigorous financial management system through internal and external audits to ensure transparency, accountability, and regulatory compliance.

Internal Audits: The college's Financial Sub-committee and the

Purchase Sub-committee are pivotal in conducting thorough internal financial audits. They meticulously review financial transactions, records, and adherence to regulatory norms.

External Audits: Independent auditors, appointed by the college, conduct external audits to provide an unbiased evaluation of the institution's financial practices.

In case of audit objections, Chakdaha College employs a well-structured resolution mechanism. This includes a detailed examination of objections and open dialogues with auditors to seek clarifications. Valid objections are swiftly addressed through corrective actions, guaranteeing compliance with audit recommendations. Comprehensive documentation is maintained to track the steps taken to resolve these issues.

Chakdaha College strategically secures its funding from various sources, encompassing government entities, alumni associations, and departmental teachers. These funds are judiciously allocated to enhance academic offerings, infrastructure, and support activities for students. The institution's unwavering commitment to financial transparency, coupled with a robust audit framework, underscores responsible resource management, furthering academic and infrastructural advancements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Chakdaha College strategically employs a range of measures to secure funds and effectively utilize resources, ensuring institutional growth, student development, and staff welfare. These strategies encompass:

Government Grants: The institution receives financial support from the Government of West Bengal, University of Kalyani, and the Government of India for activities like NSS and NCC. These grants form a crucial part of the college's financial backbone, facilitating its operations and initiatives.

RUSA Funds: Funds obtained from the Rashtriya Uchchatar Shiksha Abhiyan (RUSA), a centrally sponsored scheme, are leveraged for infrastructure development, academic resources, and other critical institutional enhancements.

Scholarships and Grants: Chakdaha College actively pursues scholarships and grants from state and central government bodies and private agencies. These financial aids bolster students in their educational pursuits, fostering their holistic development.

Non-Government Funds: Additional funding is sourced through various means, including departmental assets, contributions from the alumni association (Abohoman Society), and donations from faculty members.

By skillfully mobilizing funds from these diverse sources and implementing a structured budgeting process, Chakdaha College ensures the efficient use of resources, nurturing a sustainable and supportive learning environment. The institution embraces technology for e-learning and adopts e-governance practices to manage resources effectively, thereby advancing its mission and objectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Chakdaha College has made substantial contributions to institutionalizing quality assurance strategies and processes. IQAC takes on the responsibility of developing and executing mechanisms to ensure and elevate the quality of education and the overall performance of the institution. Here are key contributions:

Comprehensive Quality Assurance Framework: IQAC has developed a comprehensive framework for quality assurance, serving as a guiding document for maintaining and improving quality standards across the institution.

Regular Internal Audits and Reviews: IQAC conducts routine internal audits and reviews, systematically identifying areas for enhancement.

Feedback Mechanisms: IQAC has established effective feedback channels with various stakeholders, ensuring their valuable input is considered.

Quality Enhancement Initiatives: IQAC proactively initiates quality enhancement programs and activities, contributing to the institution's continuous improvement.

Coordination of Accreditation: IQAC coordinates accreditation and quality assurance processes, guaranteeing that the institution adheres to the standards set by accrediting bodies.

IQAC's diligent work has fostered a culture of perpetual improvement and laid the foundation for robust quality assurance practices at Chakdaha College. Their efforts, including faculty development initiatives, contribute significantly to ensuring the institution's educational quality. Overall, IQAC has played an essential role in institutionalizing quality assurance strategies

and processes within Chakdaha College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Chakdaha College employs its Internal Quality Assurance Cell (IQAC) to conduct regular reviews of its teaching-learning process, operational structures, methodologies, and learning outcomes. These reviews adhere to established norms and are instrumental in driving continuous improvement.

IQAC assesses various institutional activities, identifying strengths and areas in need of enhancement. Learning outcomes are evaluated to gauge the effectiveness of the teaching-learning process, and the IQAC provides guidelines for measuring and analyzing student achievements.

Based on these assessments, the IQAC offers recommendations for quality enhancement, which may include improvements to curriculum implementation, faculty development initiatives, and innovative teaching methods.

The IQAC not only monitors the progress of these enhancements but also evaluates their impact on the overall quality of education and student learning outcomes. This rigorous review process, conducted by IQAC, helps Chakdaha College maintain a consistent cycle of growth and assures the delivery of quality education.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);   **A. All of the above**

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Chakdaha College implemented a series of initiatives in the year 2022-23 to promote gender equity. The Women Empowerment Cell (Nari Sanmsad) was instrumental in addressing the specific needs and concerns of female students.

The college organized exclusive online yoga classes for female students to promote their physical and mental well-being. Moreover, it conducted gender sensitization programs to raise awareness and challenge stereotypes, fostering a more inclusive environment.

The Girls' Units of NSS and NCC played a vital role in actively engaging female students in community service and leadership activities. With over 50% female students, the college emphasized equal access to education, creating a gender-balanced learning environment.

In addition to these efforts within the college, Chakdaha College extended its commitment to promoting gender equity to the broader community by conducting health check-ups for tribal women from the Lodha Society. These diverse initiatives exemplify Chakdaha

College's dedication to fostering gender equity and providing an inclusive and supportive educational environment.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Chakdaha College has forged a collaborative partnership with Chakdaha Municipality to establish a comprehensive waste management system, covering various waste types:

Solid waste management: The institution organizes regular waste pickups and conducts awareness campaigns to promote waste segregation, ensuring the responsible disposal of solid waste by students and staff.

Liquid waste management: Chakdaha College collaborates with the municipality to implement effective wastewater treatment processes, adhering to environmental regulations and maintaining a functional sewage system to prevent water pollution.

Biomedical waste management: The college and municipality strictly

adhere to prescribed guidelines for the safe handling and disposal of biomedical waste. The municipality assists in collecting and managing biomedical waste generated by the college's facilities.

E-waste management: Chakdaha College and the municipality actively promote responsible e-waste management, organizing awareness programs and collection drives to encourage proper disposal and recycling of electronic waste.

Waste recycling system: Both institutions take proactive steps to encourage waste recycling. They establish recycling facilities and collaborate with recycling agencies to manage recyclable waste effectively.

This collaboration demonstrates Chakdaha College's and Chakdaha Municipality's commitment to establishing a sustainable waste management system that ensures proper handling, disposal, and recycling of various waste types, contributing to a cleaner and healthier environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for   A. Any 4 or All of the above

greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

`B. Any 3 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	`No File Uploaded`
Certificates of the awards received	`No File Uploaded`
Any other relevant information	`No File Uploaded`

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

`B. Any 3 of the above`

of reading material, screen   **reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Chakdaha College is deeply committed to fostering an inclusive environment that promotes tolerance, harmony, and respect for diversity in all its forms, including cultural, regional, linguistic, communal, socioeconomic, and more. The institution has undertaken several initiatives to ensure inclusivity is a fundamental part of the campus culture.

Student Units: Units such as the National Service Scheme (NSS) and the National Cadet Corps (NCC) play a pivotal role in organizing activities that celebrate diversity and inclusiveness. These units engage students in community service, social awareness programs, and cultural exchanges, providing a platform to appreciate different cultures, traditions, and backgrounds.

Cultural and Sports Activities: The cultural team and the Games and Sports sub-committee also contribute significantly to promoting inclusivity. They organize events, competitions, and tournaments that encourage participation from students of diverse backgrounds, fostering mutual respect, and understanding.

Chakdaha College's commitment to providing an inclusive environment extends to all aspects of campus life, from academics to administration, socio-economic issues, and cultural dimensions. Through these efforts, the college cultivates a vibrant, diverse, and inclusive atmosphere that values and respects the differences among its students and staff, enriching the overall educational experience.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Chakdaha College is dedicated to promoting awareness and understanding of constitutional obligations, values, rights, and the duties and responsibilities of citizens among its students and employees. The college implements several initiatives in this regard.

Seminars and Workshops: The college conducts seminars and workshops focusing on constitutional obligations and citizen rights. The Political Science department is instrumental in organizing these sessions, inviting experts and scholars to share their insights on constitutional matters. These events provide a platform for students and employees to engage in discussions and gain knowledge about their rights and responsibilities as citizens.

Youth Parliament Participation: Chakdaha College encourages students to actively participate in youth parliament functions. These platforms enable students to experience the democratic process firsthand, engage in debates, and gain practical insights into the functioning of a parliamentary system. Such participatory experiences deepen students' understanding of constitutional values and democratic principles.

Observing Constitutional Days: The college observes significant constitutional days like Constitution Day, Republic Day, and Independence Day. These occasions are marked by special programs, lectures, and activities that emphasize the importance of the constitution and the rights and duties of citizens. The active involvement of students in these events further enhances their awareness and appreciation of their constitutional obligations.

Through these initiatives, Chakdaha College strives to ensure that its students and employees are sensitized to their constitutional obligations and empowered with knowledge about their rights and

responsibilities as responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Chakdaha College is a hub of vibrant celebrations, actively commemorating national and international days, events, and festivals. These endeavors are designed to promote cultural diversity, nurture a sense of community, and create an enriching campus atmosphere.

National and International Days: The college marks crucial national and international days, including Independence Day,

Republic Day, International Women's Day, World Environment Day, International Day of Yoga, World AIDS Day, and more. These occasions feature flag hoisting, special assemblies, guest lectures, cultural performances, and awareness campaigns.

Cultural Festivals: Chakdaha College embraces cultural diversity through festivals like Saraswati Puja, Basanta Utsav (Holi), Durga Puja, Diwali, Eid, Christmas, and Bengali New Year (Poila Boishakh). These celebrations showcase the college's cultural richness, with students actively participating to promote cultural exchange and harmony.

Literary and Academic Events: The college fosters intellectual discourse and literary skills through seminars, conferences, workshops, debates, essay competitions, and book fairs.

Sports Events: Promoting an active lifestyle, Chakdaha College organizes sports events and competitions. These celebrations contribute to students' holistic development, cultivate unity and pride, and create an inclusive and dynamic campus environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Chakdaha College's Best Practice-I, "Save Nature to Save Humanity," aims to raise awareness about the environment crisis, reduce carbon footprint, plant at least a hundred saplings annually, conserve energy and water, and create a green, zero-waste campus. The context includes global warming, natural calamities, erratic weather, greenhouse gas emissions, deforestation, and energy consumption. The practice involves an active Eco-Management and Campus Beautification Sub-Committee, programs on water conservation, water quality monitoring, paperless office work, waste management, solar panels, rainwater

reservoir, birdhouses, seminars on radiation hazards, and an environmental audit. Success is evident in a pollution-free, plastic-free campus, bicycle commuting, and student achievements in drawing contests. Challenges include E-waste management and the need for updated vending machines.

Best Practice-II, "Women Empowerment," is dedicated to empowering female students who often come from disadvantaged backgrounds. Through seminars, awareness programs, and career talks, the Women Cell aims to enhance gender sensitization and equality, leading to improved female student participation and academic performance. Challenges include student reluctance to cross academic boundaries, ensuring female teacher participation, and managing academic schedules.

These practices reflect Chakdaha College's commitment to producing socially conscious graduates and empowering women despite the challenges they face.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Chakdaha College's distinctiveness lies in its commitment to the philosophy that 'Knowledge is that, which liberates.' The college's logo represents liberation from ignorance and social injustices, guiding students toward academic excellence and societal responsibility. It actively engages in seminars, farmer upliftment programs, and philanthropy, reflecting its dedication to social well-being.

The college prioritizes environmental sustainability with a 'Green Campus,' pollution-free practices, and renewable energy sources. Notably, it observes a 'No-Vehicle Day' on its foundation day. Philanthropy extends to community adoption, health initiatives, and sports events for underprivileged communities. During crises like the pandemic and cyclones, the college showcases preparedness and humanitarian aid.

Integrating students into social practices is evident through NSS

activities, multidisciplinary courses, and value-added courses. The college actively contributes to societal development, emphasizing a Community Development Fund and awareness programs on cyber security. Chakdaha College's distinctive vision focuses on molding responsible citizens, expanding societal horizons, and aligning with its commitment to knowledge-driven liberation and societal well-being.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Chakdaha College has established a robust and well-structured approach to ensure effective curriculum delivery. Aligned with the guidelines of the University of Kalyani, the college actively involves faculty members in curriculum development at the university level, ensuring compliance with academic standards. Each academic year commences with collaborative planning involving key committees, such as the Academic Sub-committee, Routine Sub-committee, and IQAC, resulting in a detailed academic schedule that aligns with departmental curricula. An academic calendar, designed according to university guidelines, serves as a roadmap for the year. Chakdaha College employs a diverse set of teaching methods, integrating modern ICT tools and well-equipped laboratories. The library, supplemented with online resources, enriches students' learning experiences. The institution places a strong emphasis on experiential learning through various activities and encourages faculty development to enhance teaching approaches. Continuous evaluation, including internal assessments and holistic feedback, ensures that the curriculum is effectively delivered. Chakdaha College's approach aims for a well-rounded educational experience that adheres to standards, engages students, and supports faculty development.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Chakdaha College diligently adheres to the academic calendar, with a particular focus on the conduct of Continuous Internal Evaluation (CIE). The institution operates in harmony with the CBCS syllabus and Kalyani University's guidelines, ensuring a synchronized approach to assessing students' performance. For

each semester, every department within the college administers two internal examinations, featuring both multiple-choice questions (MCQ) and short-answer type questions. These evaluations are meticulously executed in line with the academic calendar's stipulations.

Chakdaha College doesn't limit assessment to formal examinations alone; rather, it empowers departments to conduct continuous evaluations encompassing not only academic facets but also the students' social and cultural dimensions. This holistic approach involves a spectrum of methods, including debates, discussions, presentations, fieldwork, project work, quiz competitions, reunions, and cultural functions. The flexibility accorded to departments allows them to gauge students' progress and engagement at opportune moments throughout the academic year.

By meticulously adhering to the academic calendar and embracing varied assessment techniques, Chakdaha College not only evaluates academic competence but also nurtures the holistic development of its students. This approach, aligned with the CBCS syllabus, embodies the institution's commitment to providing a comprehensive and enriching educational experience for its students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

4767

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

2702

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Chakdaha College is deeply committed to embedding essential cross-cutting concerns such as Professional Ethics, Gender Equity, Human Values, Environmental Awareness, and Sustainability throughout its curriculum. The college employs a multifaceted approach to ensure that students develop a profound understanding of these critical issues.

Regular interactions between students and educators are at the heart of addressing these pivotal topics. The college organizes specialized lectures, seminars, and workshops on value education, providing students with valuable insights into professional ethics, gender equality, human values, and environmental sustainability. Additionally, the college marks significant days related to these concerns, reinforcing their importance in the educational journey.

Parent-teacher meetings play a vital role in facilitating discussions on these cross-cutting matters, involving parents and guardians and fostering collaboration between home and the educational institution.

Extracurricular activities, including sports, games, and participation in organizations like the NSS and NCC, offer students opportunities to engage and nurture a profound sense of responsibility toward these pressing issues.

Chakdaha College ensures that students not only learn about but actively engage with professional ethics, gender equality, human values, environmental sustainability, and other relevant cross-cutting issues throughout their educational journey. By seamlessly integrating these concerns into the curriculum, the college aims to nurture well-rounded individuals who are not

only aware of but also deeply committed to ethical, social, and environmental responsibilities.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3014

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://chakdahacollege.ac.in/IQAC/Pdf/Feedback/2020/Chakdaha%20College-Students%20Feedback%202020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3170

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1506

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For the academic year 2022-23, Chakdaha College continues its commitment to assessing students' learning levels and ensuring equitable opportunities for both advanced and slow learners. Based on an analysis of results, including class tests and university examinations, students are categorized as advanced or slow learners. Each department is granted the autonomy to organize special, tutorial, or remedial classes, utilizing various formats like online, offline, or hybrid modes. The primary objective of these classes is to bridge knowledge gaps among student groups.

Dedicated teachers at Chakdaha College take proactive steps to support students in their academic journey. They provide study materials, conduct special lectures, and offer additional library resources to facilitate learning. Practical classes are reiterated as needed to ensure students grasp concepts effectively. Moreover, teachers actively encourage student participation in diverse academic programs to enhance their understanding and engagement.

Chakdaha College's measures aim to minimize disparities between advanced and slow learners. The institution acknowledges that each student possesses unique learning needs and is committed to offering tailored support, ensuring that all students can reach their full potential. This flexibility within departments allows for the specific requirements of different learners to be addressed effectively.

In summary, Chakdaha College's dedication to organizing special programs and classes underscores its commitment to fostering an inclusive learning environment. By providing additional resources, personalized attention, and opportunities for academic engagement, the college strives to bridge the gaps among students with varying learning abilities, ultimately ensuring every student receives the support needed to excel academically.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7509	101

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the academic year 2022-23, Chakdaha College remains steadfast in its commitment to a student-centric approach, enriching the learning experiences of its students. Various measures have been put in place to empower students, granting them more autonomy in their educational journey.

The college permits students to select their subject combinations within the CBCS curriculum, enabling alignment

with their interests and career aspirations. Students also have opportunities to present topics or engage in practical work during class hours, promoting experiential learning and active involvement.

Moreover, students are encouraged to choose their own project work or fieldwork topics, fostering autonomy and deeper exploration of their interests. The college ensures easy access to computer labs, facilitating resource availability for academic pursuits.

Chakdaha College actively promotes student participation in extracurricular activities, including NCC, NSS, sports, cultural events, and social endeavors, facilitating holistic development and hands-on learning.

Furthermore, the institution facilitates group library visits for students, accompanied by teachers, providing direct access to books and journals and promoting self-directed learning.

The college has cultivated a supportive environment where students feel comfortable discussing academic and personal issues with teachers. Through remedial classes, NCC and NSS camps, library sessions, and one-on-one interactions, teachers address student concerns and offer personalized guidance.

By embracing these student-centric methodologies, Chakdaha College aims to enhance student engagement, motivation, and overall learning experiences.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the academic year 2022-23, Chakdaha College's educators continued their proactive utilization of ICT-enabled tools to enhance the teaching and learning process. Their commitment to integrating technology into education was evident as they pursued ongoing technical development through training sessions, collaborative discussions, hands-on practice, and

knowledge-sharing with their peers.

A noteworthy aspect of their endeavors was the creation of electronic content resources, with many of these materials being made accessible to students via the college's website. Teachers harnessed a variety of ICT tools and platforms, including G-suite, YouTube, WhatsApp, Zoom, Skype, and more, especially during the challenges of the Covid-19 pandemic when remote teaching and learning became the norm.

All faculty members benefited from G-suite accounts, allowing them to leverage collaborative features and resources provided by Google's suite of applications. Additionally, their membership in N-LIST facilitated access to a rich array of e-resources for academic purposes.

Beyond internal resources, teachers thoughtfully incorporated external e-resources, such as the National Digital Library of India (NDLI), YouTube, Consortium for Educational Communication (CEC), and others. These external resources expanded the learning experience by offering supplementary materials, multimedia content, and a diverse range of educational materials.

Through this commitment to integrating ICT tools into their teaching practices, Chakdaha College's educators created a dynamic and interactive learning environment, enabling them to keep pace with technological advancements and meet the diverse needs of their students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

101

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

465

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File]

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Chakdaha College has implemented a transparent and robust mechanism for internal assessment, ensuring effective evaluation of students' performance. The institution utilizes a variety of methods and techniques within its Continuous Internal Evaluation (CIE) system.

To gauge students' comprehension and knowledge, the college conducts two mandatory internal assessment examinations throughout the academic year. These assessments create controlled environments for students to showcase their understanding.

In addition to examinations, class tests are employed to assess students' progress and grasp of the subjects covered. Fieldwork, project work, practical classes, and examinations are integrated to evaluate students' skills and their ability to apply theoretical knowledge in real-world contexts.

The college also promotes collaborative learning and evaluates students' communication and critical thinking skills through group discussions.

Chakdaha College places a strong emphasis on frequent evaluations, allowing for a comprehensive assessment of students' progress. The assessment methods are meticulously designed to maintain fairness and transparency throughout the evaluation process.

Through this transparent and robust mechanism, Chakdaha College is dedicated to providing students with a comprehensive evaluation process that assesses not only their knowledge but also their practical skills and application abilities. The

internal assessment system plays a pivotal role in tracking and guiding students' development, contributing significantly to their overall academic success and growth.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Chakdaha College has instituted a transparent, efficient, and time-bound mechanism for handling internal examination-related grievances. This process is overseen by key stakeholders, including the Principal, IQAC Coordinator, Academic Sub-Committee, and Examination Sub-Committee.

The Principal, as the administrative head, ensures the smooth functioning of the grievance redressal process, guaranteeing that all complaints are addressed fairly and promptly.

The IQAC Coordinator, responsible for quality enhancement, aligns this mechanism with the college's quality assurance policies. They collaborate with various stakeholders to uphold the process's integrity. Importantly, the college declares internal examination results within 7 days from the date of examinations. Students can review their answer scripts and even share them with their parents.

The Academic Sub-Committee and Examination Sub-Committee, comprising faculty members and administrators, actively engage in resolving grievances. They conduct thorough investigations and make impartial decisions to address issues related to internal examinations.

This mechanism emphasizes transparency, ensuring that all stakeholders have a clear understanding of the process. It operates within defined timelines, ensuring prompt resolutions and avoiding unnecessary delays.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion2/2.5.1_Additional-Information.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Chakdaha College ensures that both teachers and students are well-informed about the stated Program and course outcomes. This information is disseminated through the college website, prospectus, student induction programs, and syllabus workshops. The website and prospectus provide easy access to program and course outcomes, while student induction programs introduce new students to these learning objectives. Additionally, workshops focused on the syllabus enhance the understanding of outcomes for both teachers and students. Through these channels, the college fosters awareness and alignment of expectations, ensuring a shared understanding of the educational outcomes to be achieved.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion2/2.6.1_Additional Information.pdf
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Chakdaha College assesses the attainment of both Programme outcomes and course outcomes using diverse methods. Internal and external examinations are conducted to evaluate students' performance and their achievement of these desired outcomes. The institution also tracks students' progress over time to measure the extent to which these outcomes are being realized.

Moreover, the college actively engages stakeholders like the Alumni Association, Career Counseling cell, and departmental reunions in gathering information related to outcome attainment. These entities provide valuable insights into the practical application of knowledge and skills acquired through the programs.

To collect alumni feedback, the IQAC team employs Google Forms, enabling alumni to share their perspectives on the relevance and effectiveness of the attained outcomes and how their education has influenced their personal and professional lives.

Through this comprehensive evaluation approach, which includes examinations, performance tracking, and feedback from alumni and other stakeholders, Chakdaha College ensures a thorough assessment of Programme and course outcomes. This information guides improvements in the educational experience and outcomes for future students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion2/2.6.1_Additional Information.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2091

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://chakdahacollege.net/spm/students.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://chakdahacollege.ac.in/IQAC/Pdf/Feedback/2020/Chakdaha%20College-Students%20Feedback%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

24

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the academic year 2022-23, Chakdaha College continued its commitment to organizing extension activities aimed at sensitizing students to various social issues and fostering their holistic development. These activities had a positive impact on the local community, showcasing the college's dedication to social responsibility.

Students actively engaged in a series of events and programs facilitated by the NSS (National Service Scheme) unit. These events included:

World Snake Day: A program focused on raising awareness about snakes. Azadi Ki Amrit Mahotsav: Har Ghar Tiranga: A motivational program celebrating India's 75th year of independence. Nami Ganga Programme: An initiative aimed at promoting awareness about the Ganges River. College Campus Cleaning: Students participated in the Swachh Bharat (Clean India) campaign by cleaning the college campus. Dengue Awareness Programme: An event focused on educating the community about dengue prevention. Book Fair: Organized to promote reading and literature. Student Week Celebration: A special program dedicated to students. Special Camps: Including activities like uniform distribution, traffic awareness, and more. Rangoli Making Competition: Held during the National Integration Camp in 2023. International Yoga Day: Students actively participated in yoga activities. These extension activities not only enriched students' understanding of social issues but also demonstrated the college's active engagement in community development and holistic student growth.

File Description	Documents
Paste link for additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion3/3.4.1_Additional Information.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

12

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

550

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In the academic year 2022-23, Chakdaha College shines with its robust infrastructure, providing an optimal environment for effective teaching and learning. The institution features 34 spacious classrooms, more than 50% of which are equipped with ICT facilities, emphasizing a commitment to modern education. Chakdaha College maintains a total of 111 computers, with 54 accessible to students and 29 for teachers, in addition to computer labs for various departments.

The college's seminar hall, furnished with ICT resources, supports academic and extracurricular activities. Chakdaha College encourages sports and athletics, with over 100 pieces of sports equipment, fostering holistic development. Security measures, including CCTV surveillance, enhance campus safety.

The college's eco-friendly initiatives involve the AJC Bose Poly house for medicinal plants, a solar plant, rainwater harvesting, and accessibility features for disabled individuals. The institution also offers a boys' hostel within the campus, accommodating up to fourteen residents, and ensuring inclusivity and access to a conducive learning environment. Chakdaha College's dedication to comprehensive infrastructure underscores its commitment to providing a well-rounded educational experience.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion4/4.1.1_Additional-Information.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In the academic year 2022-23, Chakdaha College reaffirms its commitment to holistic student development by providing a wide range of facilities for cultural activities, sports, and physical fitness.

Cultural Activities: The college dedicates spaces like an air-

conditioned conference room and multipurpose halls for hosting cultural events. These activities encompass music concerts, dance performances, drama, and literary activities, allowing students to express their artistic and creative talents.

Sports and Games: Chakdaha College boasts well-maintained sports grounds and courts, thanks to support from the Chakdaha Municipality. These spaces cater to outdoor sports like cricket, football, basketball, and volleyball. The college also provides indoor facilities for table tennis, chess, carrom, and badminton, encouraging students to actively engage in physical activities and fostering a spirit of healthy competition.

Gymnasium: The well-equipped gymnasium at the college promotes physical fitness among students. Here, they can engage in regular workouts, emphasizing the importance of maintaining a healthy lifestyle.

Yoga Center: Recognizing the value of yoga for physical and mental well-being, Chakdaha College maintains a dedicated yoga center. Students can participate in yoga sessions, learning various asanas, breathing techniques, and meditation practices to enhance their overall well-being.

These facilities exemplify Chakdaha College's commitment to nurturing well-rounded individuals through co-curricular and extracurricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion4/4.1.1_Additional-Information.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

28

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion4/4.1.1_Additional-Information.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21.6972

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In the academic year 2022-23, Chakdaha College's Central Library continues its evolution as a robust learning resource, embracing library automation through the Integrated Library Management System (ILMS) with Koha Software. This transformative step offers several benefits:

Koha Software: By employing the open-source Koha Software, the library streamlines cataloging, circulation, and acquisitions, enhancing overall efficiency.

Online Public Access Catalog (OPAC): With a user-friendly OPAC,

students can easily locate and access resources. It provides comprehensive information about resource availability and their specific locations.

N-LIST Membership: Membership in the N-LIST consortium provides access to a vast array of electronic resources, such as e-books, e-journals, and databases. The college consistently subscribes to these valuable resources through the N-List program of INFLIBNET in each Academic Year.

Enhanced Efficiency: Automation reduces errors and saves time, particularly in cataloging and circulation, empowering library staff to work more efficiently.

Improved Accessibility: The ILMS allows users to search, request, and renew materials online, offering a seamless borrowing experience.

Data Security: The automated system ensures the security and integrity of library records and user information, safeguarding data accuracy and confidentiality.

Chakdaha College's investment in Koha Software reinforces its commitment to enriching the academic experience. This enhancement facilitates streamlined access to electronic materials, empowering students' research and academic capabilities. Moreover, the college's dedication to inclusivity and consistent subscriptions to e-resources further enhances students' access to an extensive collection of digital learning materials, strengthening their academic growth and research potential.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Web Link: https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion4/4.2.1_Additional-Information.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-	C. Any 2 of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.60843

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

65

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the academic year 2022-23, Chakdaha College demonstrates a proactive approach to enhancing its IT infrastructure,

including Wi-Fi access. Notable points regarding the institution's IT facilities include:

IT Cell: Chakdaha College maintains a dedicated IT cell responsible for evaluating existing IT resources and recommending upgrades. This ensures the institution remains technologically current, providing top-tier IT support to its community.

Internet and Wi-Fi: The college offers internet connectivity and Wi-Fi access to meet the needs of students, faculty, staff, and other stakeholders. These services enable seamless access to online resources, research materials, and collaborative platforms.

Regular Upgradation: The college is steadfast in improving its IT facilities over time. This encompasses upgrades to hardware, software, and network infrastructure to align with evolving technologies and accommodate the expanding needs of the college community.

The college guarantees round-the-clock Internet support to all its beneficiaries, from faculties to office staff. Internet services are integral to various activities, including admissions, seminars, and more. Both students and faculties have controlled access to the Internet, ensuring it's primarily used for academic purposes.

Chakdaha College maintains a substantial number of devices to support this service, reflecting its commitment to technology integration. The college's sustained investment in IT, coupled with its dedication to digital transformation, is exemplified by its adoption of e-journals and e-books and membership in N-LIST, emphasizing open-access learning. This inclusive approach and periodic updates underscore the institution's commitment to advancing IT facilities, promoting a technologically enriched academic environment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

111

File Description	Documents
Upload any additional information	*View File*
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	*View File*
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

68.37

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	*View File*
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In the academic year 2022-23, Chakdaha College maintains effective systems and procedures for the management and utilization of its physical, academic, and support facilities,

encompassing laboratories, libraries, sports complexes, computers, and classrooms.

The dedicated staff members at the college are responsible for the ongoing maintenance of these facilities, ensuring they are in good working order through regular inspections and prompt issue resolution. Moreover, local vendors are responsible for providing reliable internet facilities to students, faculty, and staff.

Waste management, including the proper disposal of hazardous materials, is a collaborative effort between Chakdaha College and the Chakdaha Municipality. The electricity supply is provided by the Government Electricity Board, guaranteeing a stable power source for the functioning of various facilities and equipment.

Should any equipment require repair or maintenance, the college engages skilled professionals from reputable companies. Their expertise ensures efficient repairs and maintenance procedures.

By adhering to these established systems and procedures, Chakdaha College ensures the seamless operation and optimal utilization of its facilities. This commitment supports a conducive learning and working environment for both students and faculty.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4563

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

143

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

650

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

650

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

248

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

63

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the academic year 2022-23, Chakdaha College continues to prioritize the facilitation of students' representation and active engagement in administrative, co-curricular, and extracurricular activities. The college maintains a provision for a student council, although there may not be an elected student representative in place currently due to government policies or other reasons.

Students at Chakdaha College remain highly engaged in a diverse array of activities. They enthusiastically participate in initiatives such as the National Service Scheme (NSS) and the National Cadet Corps (NCC), immersing themselves in community service and promoting social awareness.

Moreover, students actively partake in sports events, cultural functions, awareness programs, and seminars or workshops organized by the college. Their contributions to the Students' Aid Fund, aimed at supporting fellow students in need, reflect their commitment to the welfare of the college community.

Although an elected student representative might not currently hold office, Chakdaha College ensures that students have multiple avenues to express their opinions, contribute ideas, and actively participate in decision-making processes. The college highly values student input and engagement, fostering an inclusive and participatory environment that nurtures their holistic development.

Overall, Chakdaha College is dedicated to providing numerous opportunities for students to be involved in administrative, co-curricular, and extracurricular activities, fostering a strong sense of ownership and participation in the college's ongoing initiatives.

File Description	Documents
Paste link for additional information	https://chakdahacollege.ac.in/Electoral-literacy-club.aspx
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

45

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Chakdaha College boasts a vibrant and registered Alumni Association, ABAHOMAN, that plays a pivotal role in the institution's advancement. Graduates of Chakdaha College have made their mark in various professional domains, ranging from teaching to research, banking, journalism, and business.

ABAHOMAN serves as an invaluable platform for former students to reconnect, exchange experiences, and give back to their

beloved institution. Recognizing the profound influence of their college years, the association actively supports Chakdaha College both financially and through various services.

The Alumni Association's contributions leave a substantial imprint on the college. These encompass financial aid for scholarships, infrastructure development, and the organization of workshops and career guidance sessions for current students. These efforts enrich the learning environment and create abundant avenues for student growth.

Furthermore, alumni actively participate in college events, mentor current students, and contribute to the institution's overall progression. Their collective dedication underscores their commitment to Chakdaha College's enduring success.

Chakdaha College holds in high regard the significant contributions of its alumni through ABAHOMAN. The registered status of this association underscores its resolute dedication to the institution and the cultivation of a strong bond between the college and its former students. Together, they tirelessly work towards the comprehensive development and advancement of Chakdaha College.

File Description	Documents
Paste link for additional information	https://chakdahacollege.ac.in/Alumni/Alumni.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "Empowering all students with quality education,

irrespective of social classes, through capacity channelization, effective evaluation, modernization, and eradication of superstitions."

Chakdaha College's governance harmoniously resonates with its mission and vision. The college's goal is to provide high-quality education to all, transcending social class boundaries, while simultaneously fostering modernization and eliminating superstitious beliefs.

The governing body orchestrates a diverse academic curriculum, encompassing 17 subjects spanning Arts, Science, Commerce, and mandatory environmental education. This approach aligns with the regulations set forth by the State Government and Kalyani University.

Strategic planning is channeled towards academic excellence, research pursuits, and the overall development of the institution.

In a bid to reach students who might face obstacles to traditional education, Chakdaha College has instituted distance learning programs through collaborations with Netaji Subhash Open University and Kalyani University.

Additionally, the strategic incorporation of Information and Communication Technology enriches the teaching and learning processes. Furthermore, the college actively promotes value-based education through programs that instill essential human values in its students.

Encouraging community service, as exemplified by participation in the National Cadet Corps and National Service Scheme, nurtures a sense of responsibility and social commitment among the student body.

Chakdaha College's governance strives to create an inclusive, empowering environment that fosters the holistic development of its students, equipping them to contribute significantly to the nation's advancement.

File Description	Documents
Paste link for additional information	https://www.chakdahacollege.ac.in/SSR/Ssr3rd/Criterion6/6.1.1_Additional-Information.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Chakdaha College effectively exemplifies leadership through its implementation of decentralization and participative management practices. These strategies delegate decision-making responsibilities across academic, administrative, and extracurricular domains.

The college's governance structure integrates various committees and societies, including the IQAC, Teachers' Council, Students' Union, and sub-committees focused on academics, routines, and culture. This decentralized model encourages the active participation of significant stakeholders such as the Governing Body, Principal, staff, parents, students, and alumni.

It's paramount that democratic governance thrives, allowing stakeholders to engage in decision-making processes, ensuring their opinions are valued. This participatory approach generates a sense of ownership and accountability among the college community, with each member understanding and adhering to the principles of responsibility.

Chakdaha College's dedication to decentralization and participative management epitomizes effective leadership, promoting stakeholder empowerment, collaboration, transparency, and, subsequently, the institution's overall excellence in academics, administration, and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Chakdaha College executed its strategic/perspective plan for 2022-23 with a strong commitment to quality education and holistic development. The institution's actions were aligned with its vision for providing a conducive learning environment.

Key initiatives included the preparation and publication of a comprehensive academic calendar, department-wise orientation programs, and a series of events commemorating its Golden Jubilee. Thorough data collection and analysis for AQAR and NAAC Cycle 3, coupled with online feedback processes, ensured continuous quality assurance.

The college introduced certificate courses and field projects, enhanced its IT infrastructure, and emphasized online learning and assessments. International and national webinars, faculty development programs, and modernized classrooms enriched the academic atmosphere. Furthermore, the establishment of a medical support room for immediate assistance and the execution of internal academic, administrative, and financial audits reflected the institution's commitment to excellence.

Chakdaha College's effective strategic plan deployment strengthened its status as an esteemed institution dedicated to nurturing a conducive learning environment.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Chakdaha College has established an efficient organizational structure that underpins effective governance and management. The institution's governance model encompasses various bodies that collaborate seamlessly to ensure its proper functioning.

The Governing Body, representing government, university, faculty, and students, provides strategic guidance and decision-making. The Principal serves as the executive head, overseeing day-to-day operations and policy implementation. Faculty members actively contribute to academic advancement, research, and student mentorship, while non-teaching staff play a pivotal role in supporting administrative functions.

The Internal Quality Assurance Cell (IQAC) is instrumental in enhancing quality through policy formulation, audits, and accreditation coordination. The Teachers' Council fosters academic discussions and decision-making, and a dedicated grievance and redressal cell addresses student concerns. This well-structured framework ensures transparency, accountability, and effective communication across the institution, ultimately promoting academic excellence, administrative efficiency, and a supportive learning environment. All these bodies collaboratively work toward upholding Chakdaha College's vision, mission, and commitment to delivering quality education.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In the 2022-23 academic year, Chakdaha College has prioritized the welfare of its teaching and non-teaching staff, offering comprehensive support and fostering a favorable work environment. Staff members benefit from medical provisions, with active encouragement to join government health schemes and the establishment of an institutional medical fund, including the endorsement of the SwasthyaSathi Scheme for non-teaching staff.

Leave benefits are meticulously maintained, allowing staff to access various types of leaves, including parental leave. Monetary benefits, such as the General Provident Fund and pension benefits, are facilitated through the government treasury, alongside a cooperative society for savings and affordable loans.

Professional growth is encouraged through the Promotion and Career Advancement Scheme (CAS), aligned with UGC and state government guidelines. Staff enjoy financial grants for academic seminars, leave to pursue higher studies, and training in HRMS and ICT tools. The college also provides a range of amenities, including a well-maintained canteen, gymnasium facilities, staff tours, and robust security measures. The institution's commitment to staff welfare underscores its dedication to creating a supportive, inclusive, and progressive work environment, empowering staff members to continue their valuable contributions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Chakdaha College has employed a robust performance appraisal system for both its teaching and non-teaching staff. The appraisal process is a comprehensive one, aligning with UGC, State Government, and university guidelines. It encompasses several vital components:

Self-Appraisal Reports: Staff members are encouraged to engage in self-reflection by submitting self-appraisal reports. These reports provide an opportunity for individuals to evaluate their achievements and professional development.

Students' Feedback Evaluation: An essential element of the appraisal is the evaluation based on students' feedback. This feedback offers valuable insights into the teaching staff's effectiveness, allowing for targeted improvements.

Internal Quality Assurance Cell (IQAC) Assessment Reports: The IQAC generates assessment reports covering various performance aspects, such as teaching, research, examination, and extension activities. These reports are integral to the appraisal process.

Staff Feedback Analysis: The institution collects and analyzes feedback from both teaching and non-teaching staff. This feedback serves as a valuable source for identifying areas for improvement.

By conducting this holistic performance appraisal, Chakdaha College ensures that its staff members, both teaching and non-

teaching, receive regular evaluations. These assessments empower staff to enhance their skills, teaching methods, and overall performance. The institution's commitment to performance appraisal contributes significantly to its mission of providing quality education and holistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Chakdaha College maintains a rigorous financial management system through internal and external audits to ensure transparency, accountability, and regulatory compliance.

Internal Audits: The college's Financial Sub-committee and the Purchase Sub-committee are pivotal in conducting thorough internal financial audits. They meticulously review financial transactions, records, and adherence to regulatory norms.

External Audits: Independent auditors, appointed by the college, conduct external audits to provide an unbiased evaluation of the institution's financial practices.

In case of audit objections, Chakdaha College employs a well-structured resolution mechanism. This includes a detailed examination of objections and open dialogues with auditors to seek clarifications. Valid objections are swiftly addressed through corrective actions, guaranteeing compliance with audit recommendations. Comprehensive documentation is maintained to track the steps taken to resolve these issues.

Chakdaha College strategically secures its funding from various sources, encompassing government entities, alumni associations, and departmental teachers. These funds are judiciously allocated to enhance academic offerings, infrastructure, and support activities for students. The institution's unwavering commitment to financial transparency, coupled with a robust audit framework, underscores responsible resource management,

furthering academic and infrastructural advancements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Chakdaha College strategically employs a range of measures to secure funds and effectively utilize resources, ensuring institutional growth, student development, and staff welfare. These strategies encompass:

Government Grants: The institution receives financial support from the Government of West Bengal, University of Kalyani, and the Government of India for activities like NSS and NCC. These grants form a crucial part of the college's financial backbone, facilitating its operations and initiatives.

RUSA Funds: Funds obtained from the Rashtriya Uchchatar Shiksha Abhiyan (RUSA), a centrally sponsored scheme, are leveraged for infrastructure development, academic resources, and other critical institutional enhancements.

Scholarships and Grants: Chakdaha College actively pursues

scholarships and grants from state and central government bodies and private agencies. These financial aids bolster students in their educational pursuits, fostering their holistic development.

Non-Government Funds: Additional funding is sourced through various means, including departmental assets, contributions from the alumni association (Abohoman Society), and donations from faculty members.

By skillfully mobilizing funds from these diverse sources and implementing a structured budgeting process, Chakdaha College ensures the efficient use of resources, nurturing a sustainable and supportive learning environment. The institution embraces technology for e-learning and adopts e-governance practices to manage resources effectively, thereby advancing its mission and objectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Chakdaha College has made substantial contributions to institutionalizing quality assurance strategies and processes. IQAC takes on the responsibility of developing and executing mechanisms to ensure and elevate the quality of education and the overall performance of the institution. Here are key contributions:

Comprehensive Quality Assurance Framework: IQAC has developed a comprehensive framework for quality assurance, serving as a guiding document for maintaining and improving quality standards across the institution.

Regular Internal Audits and Reviews: IQAC conducts routine internal audits and reviews, systematically identifying areas for enhancement.

Feedback Mechanisms: IQAC has established effective feedback

channels with various stakeholders, ensuring their valuable input is considered.

Quality Enhancement Initiatives: IQAC proactively initiates quality enhancement programs and activities, contributing to the institution's continuous improvement.

Coordination of Accreditation: IQAC coordinates accreditation and quality assurance processes, guaranteeing that the institution adheres to the standards set by accrediting bodies.

IQAC's diligent work has fostered a culture of perpetual improvement and laid the foundation for robust quality assurance practices at Chakdaha College. Their efforts, including faculty development initiatives, contribute significantly to ensuring the institution's educational quality. Overall, IQAC has played an essential role in institutionalizing quality assurance strategies and processes within Chakdaha College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Chakdaha College employs its Internal Quality Assurance Cell (IQAC) to conduct regular reviews of its teaching-learning process, operational structures, methodologies, and learning outcomes. These reviews adhere to established norms and are instrumental in driving continuous improvement.

IQAC assesses various institutional activities, identifying strengths and areas in need of enhancement. Learning outcomes are evaluated to gauge the effectiveness of the teaching-learning process, and the IQAC provides guidelines for measuring and analyzing student achievements.

Based on these assessments, the IQAC offers recommendations for quality enhancement, which may include improvements to curriculum implementation, faculty development initiatives, and

innovative teaching methods.

The IQAC not only monitors the progress of these enhancements but also evaluates their impact on the overall quality of education and student learning outcomes. This rigorous review process, conducted by IQAC, helps Chakdaha College maintain a consistent cycle of growth and assures the delivery of quality education.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Chakdaha College implemented a series of initiatives in the year 2022-23 to promote gender equity. The Women Empowerment Cell (Nari Sanmsad) was instrumental in addressing the specific needs and concerns of female students.

The college organized exclusive online yoga classes for female students to promote their physical and mental well-being. Moreover, it conducted gender sensitization programs to raise awareness and challenge stereotypes, fostering a more inclusive environment.

The Girls' Units of NSS and NCC played a vital role in actively engaging female students in community service and leadership activities. With over 50% female students, the college emphasized equal access to education, creating a gender-balanced learning environment.

In addition to these efforts within the college, Chakdaha College extended its commitment to promoting gender equity to the broader community by conducting health check-ups for tribal women from the Lodha Society. These diverse initiatives exemplify Chakdaha College's dedication to fostering gender equity and providing an inclusive and supportive educational environment.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Chakdaha College has forged a collaborative partnership with Chakdaha Municipality to establish a comprehensive waste management system, covering various waste types:

Solid waste management: The institution organizes regular waste pickups and conducts awareness campaigns to promote waste segregation, ensuring the responsible disposal of solid waste by students and staff.

Liquid waste management: Chakdaha College collaborates with the municipality to implement effective wastewater treatment processes, adhering to environmental regulations and maintaining a functional sewage system to prevent water pollution.

Biomedical waste management: The college and municipality strictly adhere to prescribed guidelines for the safe handling and disposal of biomedical waste. The municipality assists in collecting and managing biomedical waste generated by the college's facilities.

E-waste management: Chakdaha College and the municipality actively promote responsible e-waste management, organizing awareness programs and collection drives to encourage proper disposal and recycling of electronic waste.

Waste recycling system: Both institutions take proactive steps to encourage waste recycling. They establish recycling facilities and collaborate with recycling agencies to manage recyclable waste effectively.

This collaboration demonstrates Chakdaha College's and Chakdaha Municipality's commitment to establishing a sustainable waste management system that ensures proper handling, disposal, and recycling of various waste types, contributing to a cleaner and healthier environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

B. Any 3 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading | `B. Any 3 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Chakdaha College is deeply committed to fostering an inclusive environment that promotes tolerance, harmony, and respect for diversity in all its forms, including cultural, regional, linguistic, communal, socioeconomic, and more. The institution has undertaken several initiatives to ensure inclusivity is a fundamental part of the campus culture.

Student Units: Units such as the National Service Scheme (NSS) and the National Cadet Corps (NCC) play a pivotal role in organizing activities that celebrate diversity and inclusiveness. These units engage students in community service, social awareness programs, and cultural exchanges, providing a platform to appreciate different cultures, traditions, and backgrounds.

Cultural and Sports Activities: The cultural team and the Games and Sports sub-committee also contribute significantly to promoting inclusivity. They organize events, competitions, and tournaments that encourage participation from students of diverse backgrounds, fostering mutual respect, and understanding.

Chakdaha College's commitment to providing an inclusive environment extends to all aspects of campus life, from academics to administration, socio-economic issues, and cultural dimensions. Through these efforts, the college cultivates a vibrant, diverse, and inclusive atmosphere that values and respects the differences among its students and staff, enriching the overall educational experience.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional

obligations: values, rights, duties and responsibilities of citizens

Chakdaha College is dedicated to promoting awareness and understanding of constitutional obligations, values, rights, and the duties and responsibilities of citizens among its students and employees. The college implements several initiatives in this regard.

Seminars and Workshops: The college conducts seminars and workshops focusing on constitutional obligations and citizen rights. The Political Science department is instrumental in organizing these sessions, inviting experts and scholars to share their insights on constitutional matters. These events provide a platform for students and employees to engage in discussions and gain knowledge about their rights and responsibilities as citizens.

Youth Parliament Participation: Chakdaha College encourages students to actively participate in youth parliament functions. These platforms enable students to experience the democratic process firsthand, engage in debates, and gain practical insights into the functioning of a parliamentary system. Such participatory experiences deepen students' understanding of constitutional values and democratic principles.

Observing Constitutional Days: The college observes significant constitutional days like Constitution Day, Republic Day, and Independence Day. These occasions are marked by special programs, lectures, and activities that emphasize the importance of the constitution and the rights and duties of citizens. The active involvement of students in these events further enhances their awareness and appreciation of their constitutional obligations.

Through these initiatives, Chakdaha College strives to ensure that its students and employees are sensitized to their constitutional obligations and empowered with knowledge about their rights and responsibilities as responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **4. Annual awareness programmes on Code of Conduct are organized**	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Chakdaha College is a hub of vibrant celebrations, actively commemorating national and international days, events, and festivals. These endeavors are designed to promote cultural diversity, nurture a sense of community, and create an enriching campus atmosphere.

National and International Days: The college marks crucial national and international days, including Independence Day, Republic Day, International Women's Day, World Environment Day, International Day of Yoga, World AIDS Day, and more. These occasions feature flag hoisting, special assemblies, guest lectures, cultural performances, and awareness campaigns.

Cultural Festivals: Chakdaha College embraces cultural diversity through festivals like Saraswati Puja, Basanta Utsav (Holi), Durga Puja, Diwali, Eid, Christmas, and Bengali New Year (Poila Boishakh). These celebrations showcase the

college's cultural richness, with students actively participating to promote cultural exchange and harmony.

Literary and Academic Events: The college fosters intellectual discourse and literary skills through seminars, conferences, workshops, debates, essay competitions, and book fairs.

Sports Events: Promoting an active lifestyle, Chakdaha College organizes sports events and competitions. These celebrations contribute to students' holistic development, cultivate unity and pride, and create an inclusive and dynamic campus environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Chakdaha College's Best Practice-I, "Save Nature to Save Humanity," aims to raise awareness about the environment crisis, reduce carbon footprint, plant at least a hundred saplings annually, conserve energy and water, and create a green, zero-waste campus. The context includes global warming, natural calamities, erratic weather, greenhouse gas emissions, deforestation, and energy consumption. The practice involves an active Eco-Management and Campus Beautification Sub-Committee, programs on water conservation, water quality monitoring, paperless office work, waste management, solar panels, rainwater reservoir, birdhouses, seminars on radiation hazards, and an environmental audit. Success is evident in a pollution-free, plastic-free campus, bicycle commuting, and student achievements in drawing contests. Challenges include E-waste management and the need for updated vending machines.

Best Practice-II, "Women Empowerment," is dedicated to empowering female students who often come from disadvantaged

backgrounds. Through seminars, awareness programs, and career talks, the Women Cell aims to enhance gender sensitization and equality, leading to improved female student participation and academic performance. Challenges include student reluctance to cross academic boundaries, ensuring female teacher participation, and managing academic schedules.

These practices reflect Chakdaha College's commitment to producing socially conscious graduates and empowering women despite the challenges they face.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Chakdaha College's distinctiveness lies in its commitment to the philosophy that 'Knowledge is that, which liberates.' The college's logo represents liberation from ignorance and social injustices, guiding students toward academic excellence and societal responsibility. It actively engages in seminars, farmer upliftment programs, and philanthropy, reflecting its dedication to social well-being.

The college prioritizes environmental sustainability with a 'Green Campus,' pollution-free practices, and renewable energy sources. Notably, it observes a 'No-Vehicle Day' on its foundation day. Philanthropy extends to community adoption, health initiatives, and sports events for underprivileged communities. During crises like the pandemic and cyclones, the college showcases preparedness and humanitarian aid.

Integrating students into social practices is evident through NSS activities, multidisciplinary courses, and value-added courses. The college actively contributes to societal development, emphasizing a Community Development Fund and awareness programs on cyber security. Chakdaha College's distinctive vision focuses on molding responsible citizens, expanding societal horizons, and aligning with its commitment to knowledge-driven liberation and societal well-being.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The IQAC-Chakdaha College presents its Annual Action Plan for 2023-24, aligning with NAAC's quality improvement criteria across academics, administration, and the environment.

Curricular Activities: Initiatives include NEP and SEP awareness campaigns, faculty involvement in curriculum development, and enhancing ICT accessibility for outcome-based education.

Teaching, Learning & Evaluation: Faculty empowerment for syllabi demarcation, promoting academic exchange programs, and encouraging digital education via online platforms are key objectives.

Research, Consultancy & Extension: Motivating faculty for research and collaboration with private ventures for certificate courses are emphasized, along with sustaining the interdisciplinary international journal.

Infrastructure & Learning Resources: The plan aims to enhance infrastructure, laboratory equipment, and online library resources.

Student Support & Progression: Student induction programs, expanded aid opportunities, and systematic feedback collection are pivotal to supporting student growth.

Governance, Leadership & Management: The development of a "College-APP," efficient computerization, and governance audits are core management goals.

Environment, Innovation & Best Practices: Efforts towards eco-friendly practices and lecture series to enlighten stakeholders are part of the plan.

Overall, Chakdaha College's IQAC continues its mission to enhance the institution's quality and comprehensive development.

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