Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**CHAKDAHA COLLEGE**
Name of the head of the Institution	**Dr. Swagata Das Mohanta**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03473242268**
Mobile no.	**8599951670**
Registered Email	**chakdahacollege1972@gmail.com**
Alternate Email	**chakdahacollegeiqac2014@gmail.com**
Address	**RABINDRANAGAR, CHAKDAHA, NADIA**
City/Town	**CHAKDAHA**
State/UT	**West Bengal**
Pincode	**741222**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Arun Kumar Nandi**
Phone no/Alternate Phone no.	**03473242268**
Mobile no.	**9433332475**
Registered Email	**anu_dipa@yahoo.com**
Alternate Email	**chakdahacollegeiqac2014@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://chakdahacollege.ac.in/IQAC/Pdf/AQAR/AQAR_2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.chakdahacollege.ac.in/IQAC/Pdf/Academic-calender/Academic_Calendar_2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.36**	**2008**	**16-Sep-2008**	**15-Sep-2013**
2	**B+**	**2.55**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC	**27-Jun-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Students Motivation and	**17-Apr-2019**	**80**

Certificate distribution of NSEDP & Spoken and Communicative English Programme	1			

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
RUSA	RUSA	RUSA	2018 730	10000000
UGC	UGC	UGC	2018 365	166060
[View Uploaded File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**12**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Prepare Plan of Action, 2. Submitted AQAR, 3. Collected feedback from different stakeholders analysed feedback reports, 4. Conducted meetings, 5. Conducted seminars/workshop/awareness programmes.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Plan of action (201819) 1. Curricular activities: i) Awareness programme on implementation of CBCSSyllabus. ii) Initiatives are to be taken for skill development among students through different training programmes and implementation of certificate and diploma courses.	Achievements (201819) 1. Curricular activities: i) Several meetings of Teachers Council and departmental meetings were held to discuss effective implementation of CBCS syllabus and semester system examination. ii) Few programmes like Students' Motivation and Certificate distribution of NSEDP, Spoken and Communicative English Programme, Women's Safety Awareness Programme, Cyber Crime and Security etc were held but the university approved certificate or diploma courses were not introduced.
2. Teaching, Learning Evaluation: i) Demarcation of syllabus, teaching plan, mode of teaching etc. are to be decided by the teachers of each department (departmental meeting) and act accordingly. ii) Awareness programme is to be held regarding access to online platforms and resources in Teachinglearning process iii) Encourage students' participation in Field visit and Project work . iv) Plan to conduct seminars/ workshop/ group discussion etc. v) Plan to collect self-appraisal report from the teachers as a part of academic audit.	2. Teaching, Learning Evaluation: i) Teaching learning and examination processes were conducted as per the departmental plan of action. ii) Teachers and students were benefited from the training and awareness programmes of mainly two organisations (i) The institute of Computer Engineers (India) at Chakdaha College campus, and (ii) Creative MartOur Admission Website Developers. iii) Field visit and Project works are conducted by different departments. iv) Conducted several seminars, extension lectures, awareness programmes. v) Few teachers have submitted self-appraisal report as per UGC format.
3. Research, Consultancy, Extension: i) Faculty members are to be motivated and encourged for active participation in research activities. ii) Continuation of publication of the interdisciplinary College Journal (RAY).reports etc on regular basis. iii) A series of talks by the eminent speakers will be arranged	3. Research, Consultancy Extension: i) Faculty members are actively engaged in Research work and published research papers regularly ii) The College Journal RAY is published on a regular basis. Departmental magazines and Reunion Souvenirs are also published on a regular basis. iii) Several seminars, awareness programmes, special talks were organised by the college.
4. Infrastructure Learning Resources: i) Plan to effective use of virtual class room. ii) Plan to improve library services (full automation) and continuation of N_LIST membership. iii) Digital Id card for students and staff be introduced. iv) Plan to develop physical infrastructure facilities	4. Infrastructure Learning Resources: i) Virtual class room was used. iii) Library software KOHA is effective and the students are using OPAC system for library services. NLIST membership renewed. iii) Not done iv) Developed some physical infrastructure facilities.
5. Student support Progression i) To ensure students' attendance according to KU Rules ii) Encourage students for active participation in college NCC and NSS units. iii) To collect Feedback	5. Student support Progression: i) Students' Declaration/PTM/ notifications for ensuring class attendance were taken. ii) Students are actively participated in the NSS and

from all stakeholders. iv) To encourage activities of Placement and counselling Cell.	NCC programmes. iii) students and parents feedback were collected. iv) Placement and counselling Cell performed different activities.
6. Governance, Leadership, Management: i) College Office will be fully computersied and under MIS system ii) Plan to introduce biometric students attendance iii) Plan to update college websites on regular basis.	6. Governance, Leadership Management: i) Partly done ii) Not done iii) Websites are updated
7. Environment Innovation best practices: i) Plan to ensure environment friendly campus. ii) Plan to effective use of Garden for medicinal, plant vermicomposting plant etc. iii) Plan to aware different government schemes for the benefit of students.	7. Environment Innovation best practices: i) College campus is eco-friendly. ii) College has maintaining Gardening for medicinal plants and vermi-composting plant. iii) Awareness camps held and Students were benefited from the schemes.
[View Uploaded File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	**23-Mar-2022**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**19-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Chakdaha College uses different information management systems in different area of activities like Online Admission and Registration of Students, Administration (attendance and financial accounting), Library services (Koha, OPAC), Teaching and Learning process, Interaction with different stakeholders (Social Media Champions), development of Websites etc. for promoting digital education in a holistic manner. Some of the**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Chakdaha College ensures effective curriculum delivery through a well-structured mechanism aligned with Kalyani University guidelines. The process begins with the preparation of an academic calendar outlining key dates and a department-wise timetable, ensuring balanced teaching schedules. Each department organizes pre-semester meetings to plan curriculum delivery. Faculty members prepare detailed teaching plans, dividing the syllabus into manageable modules. Innovative teaching methodologies, including ICT-enabled tools, fieldwork, and seminars, are used alongside traditional classroom teaching to enhance learning experiences. To support students, the college conducts remedial classes for slow learners, and provides one-on-one guidance through a mentoring system. Continuous evaluation is maintained through internal assessments, including tests, assignments, and feedback collection from stakeholders. Documentation is emphasized, with systematic maintenance of teaching plans, attendance records, and academic reports. The IQAC oversees these activities, monitors teaching efficacy, and organizes faculty development programs. This holistic approach ensures seamless curriculum implementation, fostering quality education and student development. By integrating planning, execution, and feedback, Chakdaha College maintains academic excellence and prepares students to meet industry and societal demands.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Spoken and Interactive English	NA	24/01/2018	18	yes	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bengali (H)	01/07/2018
BA	English (H)	01/07/2018
BA	Sanskrit (H)	01/07/2018
BA	Economics (H)	01/07/2018
BA	Geography (H)	01/07/2018
BA	Political Science (H)	01/07/2018
BA	History (H)	01/07/2018
BA	Philosophy (H)	01/07/2018
BSc	Chemistry (H)	01/07/2018
BSc	Physics (H)	01/07/2018
BSc	Mathematics (H)	01/07/2018
BSc	Botany (H)	01/07/2018
BSc	Zoology (H)	01/07/2018
BCom	Accountancy (H)	01/07/2018
BA	Education (Program)	01/07/2018
BSc	Statistics (Program)	01/07/2018
BSc	Computer Science (Program)	01/07/2018
BA	BA Program course	01/07/2018
BCom	B Com Program course	01/07/2018
BSc	B Sc Program Course	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	95	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NA	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No

Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The IQAC, Chakdaha College took an initiative to collect students' feedback since the academic year 2014-2015 with a given format (both online and manual methods). The focus of the students' feedback (format-Bengali and English version) is to cover the different aspects of college e.g. overall teachinglearning, campus amenities, infrastructure (academic and administrative) facilities, and teacher's appraisal by the students. There were 15 items on teaching-learning, campus amenities, infrastructure facilities and other 5 items on teachers' appraisal. Each item of the questionnaire was subject to 5 scales of opinion viz. A (excellent), B (good), C (fair), D (poor), E (very poor). Students are asked to put A, B, C, D or E against each item freely as per their perception and honesty. The questionnaires were distributed among the Part-III students at the time of filling up of 'forms' to appear at Part III Examination 2019. Feedback from library users are also collected and analysed. Feedbacks from students, alumni, parents are being particularly monitored by the faculties of each department and also by the administrative staff of the college. The feedbacks analysis reveals that the overall feedback from different stakeholders is satisfactory. Website link for the feedback system of the college: https://chakdahacollege.ac.in/IQAC/Activity.aspx http://chakdahacollege.net/webapps/FEEDBACK.html

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accountancy(H)	78	282	74
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4989	0	30	0	30

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

Resources)					
100	60	5	20	1	5

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Chakdaha College has developed a students' mentoring system department-wise in such a manner that the students of each department freely disclose their academic and personal issues to the concerned teachers. The teachers are very cooperative and helpful in this regard. Many problems of the students are solved by the teachers through discussions in remedial classes, NCC and NSS camps, Library classes etc. and some of their personal problems are solved through one-to-one correspondence. The performance of the students is monitored by the teachers through regular class tests, group discussions, in-house seminars etc. Students are also mentored through the Career Counseling and Placement Cell, and participate in cultural programmes of the college. Student feedback analysis is another technique of the student mentoring system of Chakdaha College.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4989	30	1:166

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
36	30	6	5	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	Nill
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA (Hons General	Part-III	05/04/2019	02/07/2019
BCom	BCom (Hons General)	Part-III	05/04/2019	02/07/2019
BSc	BSc (Hons General)	Part-III	12/06/2019	02/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Chakdaha College has adopted various methods and techniques for the Continuous Internal Evaluation(CIE) system like internal assessment examinations (two-

compulsory), class tests, field works, project works, practical classes and examinations, group discussions etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Chakdaha College has prepared Academic Calendar at the beginning of the academic year for every year. The Academic Calendar is published in the College Prospectus yearly and uploaded on the college website for wide circulation.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.chakdahacollege.ac.in/Pso-co.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PLSH	BA	Political Science (Hons)	55	48	87.3
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.chakdahacollege.ac.in/IQAC/Activity.aspx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Farmers' Awareness Programme	India Meteorological Department, New Delhi.	18/07/2018
Consumer Awareness Programme (Banking)	Bank of India, Chakdaha Branch	19/09/2018
Career Counselling Fair	About 14 numbers of organization / Institution on the field of management , hospitality management,	28/11/2018

| computer related course, competitive examination, animation, tax consultant etc provide their jobs, internships, career opportunities and programs to | | |
| Students' Motivation and Certificate distribution of NSEDP Spoken and Communicative English Programme | ICWAI and Department of Commerce, Chakdaha College | 17/04/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	5	Nill
[View Uploaded File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	5
[View Uploaded File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation

NA	NA	NA	Nill	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	19	15	12	0
Attended/Seminars/Workshops	33	49	31	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Red Ribbon Camp	NSS	4	46

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS	Swachh Bharat	4	22

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
The Institute of Computer Engineers	01/01/1994	Computer Training to staff and students	30
Creative Mart	01/01/2016	Computer software training to staff	50

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	4.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA-OPAC	Fully	21.11	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26044	1044142	1068	362928	27112	1407070

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	49	1	15	12	1	13	7	600	0
Added	0	1	0	0	0	0	0	0	0
Total	49	2	15	12	1	13	7	600	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

60 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
11	10.45	30	30.58

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Chakdaha College has a structured policy for maintaining and utilizing its laboratory, library, sports complex, computers, and classrooms to ensure efficient resource management. The Finance, Purchase, and Maintenance Sub-Committees oversee procurement, maintenance, and infrastructure upgrades. Regular inspections, timely repairs, and updates are conducted to maintain laboratory equipment, library resources, and ICT-enabled classrooms. The library provides access to e-resources and INFLIBNET, while sports facilities are well-maintained to encourage student participation. Information on facilities and learning resources is published on the college website and in the annual Information Brochure during admissions. Feedback mechanisms and periodic audits ensure continuous improvement in infrastructure and support services. Website link: https://chakdahacollege.ac.in/

http://chakdahacollege.co.in/StudentPortal/login/index.aspx

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SVMCM(Swami Vivekananda Merit-Cum-Means Sholarship)(Govt. of WB) Kanyashree (Govt. of WB) OASIS(Post Matric Sholarship for SC/ST/OBC-B)(Govt. of WB) DST-INSPIRE (Govt. of India) College Merit Cum Means Free-ship	1746	22657560
Financial Support from Other Sources			
a) National	Nil	Nill	Nill
b)International	Nil	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Camp for Eye and Blood pressure checkup	20/08/2018	270	Chakdaha State General Hospital and Ranaghat Lions Club
Seminar on Career opportunities on graphics and web design, 3D Animation	25/09/2018	140	Arena Animation, Sealdahin association
Awareness Session on Cyber Crime and Security	05/02/2019	45	Police Officers, Cyber Police Station, Kolkata Police
Women's Safety Awarness Program	03/08/2019	150	Angona Mukherjee
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Seminar on Career Oppor	0	403	0	2

tunities in Graphics, WebDesigning and 3D Animation (25.9.18) Career Counselling Fair (28.11.2018) Carrer Guidance by the Faculty members of the Dept. of Physics, Chakdaha College (7.12.2018)	

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	0	0	ICDS, Govt. of WB	15	2

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	69	BA, B.Com, B. Sc	different Departments of Chakdaha College	KU, NSOU, BHU, MAKAUT etc.	MA, M. Sc, M. Com, B. Ed., MCA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
68th State Athletics Championship, 2018	West Bengal Athletic Association	1
East Zone Inter University (MEN) Tournament	Dr. C.V. Raman University, Bilaspur	1
Inter College State Sports Games Championship, 2018-19	Government of West Bengal	1
Inter University Inter College T-20 Cricket Tournament, 2018-19 Organized by CAB, West Bengal and Vishva-Bharati University.	CAB, West Bengal and Vishva-Bharati University.	17
Inter District Cricket Championship	Nadia District Sports Association	1
Cultural Programmes	Chakdaha College	57
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Runner Up(2nd Position) in the Sports(Inter University Inter College T-20 Cricket Tournament, 2019)	National	1	Nill	NA	Shuvojit Ghosh, Soumyajit Roy, Chayan Poddar, Sumantra Ghosh, Sovan Dutta, Saurav Ghosh, Sayan Mitra, Rakesh Paul, Tanmay Das, Sudip Chakraborty, Subha Debnath, Supravat Biswas, Shubhajit Pal, Arnab Bhattachar

						jee, Saikat Pal, Suraj Sarkar, Anubrata C
2018	Sports(100m Run Inter-College State Sports and Games Championship)osition in Sports(100m Run Inter-College State Sports and Games Championship)	National	1	Nill	NA	Payel Biswas
2018	Awarded	National	1	Nill	NA	Akash Tewari

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

> There is a provision of student council in the college. The students are elected democratically. They are actively involved in different activities of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

> The college has a registered alumni association named as ABAHOMAN to build up an emotional rapport between the ex-students and existing students. It also helps in building a very friendly atmosphere. Further, different departments organise annual re-unions under the teachers and students together.

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Annual Meeting

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

> Chakdaha College follows a structured system of decentralization and

participative management in academics, administration, and extracurricular activities. Two key practices demonstrating this approach are: Committee-Based Governance: The college has an efficient Organogram of Committees comprising the IQAC, Teachers' Council, Students' Union, Routine Committee, and Cultural Committees. Each committee has designated responsibilities, ensuring smooth functioning. The Governing Body and Teachers Council establish statutory and non-statutory committees for admission, examinations, research, infrastructure development, and cultural activities. These committees operate autonomously while maintaining accountability and transparency through regular reporting to the Principal or the Teachers' Council Secretary. Collaborative Decision-Making: All stakeholders, including teaching and non-teaching staff, students, parents, and alumni, actively participate in governance. The Principal provides leadership, while faculty and staff contribute to policy-making and execution. Students engage in decision-making through the Students' Union, fostering a democratic and inclusive environment. This participative structure ensures effective implementation of quality policies, transparent communication, and institutional growth.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Regarding online admission in a transparent manner, Chakdaha College adheres the rules and regulations prescribed by the Kalyani University and Government of West Bengal. Admission is strictly done on merit basis. There are two dedicated web portals for Admission in Chakdaha College.
Curriculum Development	As an affiliated college of Kalyani University, Chakdaha College cannot design and developed UG curriculum for its own. However, few faculty members are actively engaged in curriculum planning and development at the university level. Regarding the implementation of the University specified syllabus of all programme and Honours courses, Chakdaha College Academic Sub-Committee and routine sub-committee have been played a significant role in proper and effective implementation of such syllabus through the discussions and deliberations in the meetings among the Heads of all the departments during the whole year. College class routine and teaching plan are prepared in advance for each academic year and implemented it throughout the year with minor change, if necessary. There are provisions of remedial/tutorial and

	extra classes by arrangement, if needed, in the routine to complete the syllabus and the college class routine is uploaded on the website for smooth functioning of it.
Teaching and Learning	Regarding Teaching, Learning and Evaluation, the strategies are adopted: i) Regular classes are held as per teaching plan of the respective departments and teachers are using modern teaching aids. ii) Teachers and students are using ICT. iii) Field visits and Project works are conducted by different departments.
Library, ICT and Physical Infrastructure / Instrumentation	The college has well-equipped laboratory facilities. College library is fully automated and there is a huge collection of books in the library. the awareness programme on how to access library resources (physical and e-resources) is conducted to improve library services.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	1. http://chakdahacollegeopac.kohacloud.co.in/ for Library services 2. http://www.chakdahacollege.co.in/index.aspx and Offline Office Software for admission and students Management. 3. Social Media Champion of MHRD: Whatsapp, Tweeter, Facebook etc. 4. Biometric Attendance for the Teaching and nonteaching staff including Library staff

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	No financial support provided	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

Year	organised for teaching staff	organised for non-teaching staff				
2018	Workshop on introducing semester system on UG level	Workshop on introducing semester system on UG level	19/07/2018	19/07/2018	19	14

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Research Methodology Course in social Science in Visva-Bharati	1	15/06/2018	25/06/2018	11
1st Refresher Course in Mathematical Science Computing, University of Burdwan	1	24/07/2018	13/08/2018	21
6th Refresher Course sponsored by UGC	1	13/08/2018	12/09/2018	30
113th Orientation Programme, University of Burdwan	1	01/02/2019	28/02/2019	28
UGC sponsored Refresher Course	1	07/03/2019	27/03/2019	21
NCC training	1	20/08/2018	29/08/2018	10

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

Government Health schemes and An Institutional level Medical fund	Swasthya Sathi Scheme and an Institutional level Medical fund	Students Aid fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit: Chakdaha College conducts regular internal financial audits to ensure transparency and accountability in financial transactions. The Finance Sub-Committee, in coordination with the college administration, reviews income, expenditure, and budget allocations. The audit process verifies fund utilization, checks compliance with financial regulations, and identifies areas for improvement. The Principal and Governing Body oversee the audit process, ensuring that financial operations align with institutional policies. External Financial Audit: The college also undergoes external financial audits conducted by government-appointed auditors. These audits ensure compliance with statutory regulations and financial norms. The external auditors scrutinize financial statements, grants, and expenditures, providing an objective assessment of the institutions financial health. Any discrepancies identified are addressed promptly, ensuring accountability, fiscal discipline, and transparency in financial management.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Principal and IQAC
Administrative	No	Nill	Yes	Principal and IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regular Parent-Teacher Interactions: The college facilitates periodic meetings with parents to discuss students academic progress, attendance, and overall well-being. These interactions help in fostering a collaborative learning environment. Feedback for Academic and Institutional Improvement: Parents provide valuable insights on curriculum, teaching methods, and infrastructure. Their suggestions are taken into consideration for enhancing academic and administrative policies. Support for Student Welfare: Parents actively participate in various initiatives such as career counseling sessions, financial aid awareness, and mentoring support. They also contribute to cultural events and awareness programs, promoting holistic student development.

6.5.3 – Development programmes for support staff (at least three)

General Provident Fund for all the institution staff is ensured through Government Treasury. ? Pensioner benefit is well streamlined and reached at the earliest to the retired staff. ? Teaching staff as well as Non-Teaching Staff benefit from the small saving schemes as Co-operative society, started by staff members themselves helping them to deposit money safely and take loans at very reasonable rates. The refund terms are staff friendly and less rigid. It is run by a committee composed of both teaching and non-teaching staff. ? Annual Increment @ 3 is given for all the regular and contractual staff. ? General insurance at 8 (??) interests is given to the regular and contractual staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Following accreditation, Chakdaha College has undertaken several quality enhancement measures to improve academic and infrastructural facilities. Improvement of Library Services – The college has expanded its library resources by increasing the collection of books, e-books, and journals. Access to digital databases and online resources has been enhanced to support research and learning. Recruitment of Permanent Faculties – To ensure academic excellence, efforts have been made to recruit qualified permanent faculty members in various disciplines, strengthening teaching and research capabilities. Development of Physical Infrastructure – The college has upgraded classrooms, laboratories, ICT facilities, and student amenities, creating a more conducive learning environment.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Seminar on 'Scores for APIs based on PBAS for Promotion of College Teachers / Librarians under CAS'	15/09/2018	15/09/2018	15/09/2018	Nill

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's Safety Awareness	07/03/2019	07/03/2019	125	40

Programme				
Cultural Programme on Tribute to Marie Curie	07/11/2018	07/11/2018	40	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Chakdaha College remains dedicated to promoting environmental consciousness and sustainability. To minimize dependence on non-renewable energy sources, the college has initiated steps towards the adoption of renewable energy solutions. The institution also encourages eco-friendly practices, including the installation of energy-efficient lighting, regular tree plantation drives, and awareness programs led by the NSS unit. These efforts aim to instill a sense of environmental responsibility among students and staff while contributing to a greener campus. Through these initiatives, the college strives to reduce its carbon footprint and promote sustainable resource management.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	20
Ramp/Rails	Yes	20

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	18/07/2018	1	Farmers' Awareness Programme	Problems of farming	80
2019	1	1	17/04/2019	1	Students' Motivation and Certificate distribution of NSEDP Spoken and Communicative English Programme	Skill development	50
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Celebration of	01/07/2018	Chakdaha College

different important Days and Code of conducts for different stakeholders		actively celebrates important national and international days such as Independence Day, Republic Day, International Yoga Day, and World Environment Day to instill values of patriotism, cultural awareness, and social responsibility among students. Various seminars, workshops, and awareness programs are organized to mark these occasions. Additionally, the institution follows a well-defined Code of Conduct for students, teachers, non-teaching staff, and governing bodies to ensure discipline, accountability, and ethical practices. These guidelines are communicated through the college website and circulations, fostering a culture of integrity, inclusivity, and professional ethics within the institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Antarjatik Matri Bhasa Dibash	21/02/2019	21/02/2019	150
Cyber Crime and Security	05/02/2019	05/02/2019	120
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Chakdaha College has undertaken several initiatives to promote an eco-friendly campus: Tree Plantation Drives – Regular plantation programs are organized by the NSS unit and Eco Club to enhance greenery and improve air quality. Energy Conservation – The institution promotes the use of energy-efficient LED lighting and ensures that electrical appliances are switched off when not in use. Waste Management – Segregation of biodegradable and non-biodegradable waste is practiced. Plastic-Free Campus – Awareness campaigns discourage the use of single-use plastics, promoting eco-friendly alternatives. Rainwater Harvesting – Measures are taken to conserve rainwater and promote sustainable water management. These initiatives reflect the institution's commitment to environmental sustainability.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices at Chakdaha College (2018-19) 1. Promotion of Digital Learning and ICT-Enabled Education Chakdaha College has emphasized the integration of digital learning tools to enhance the teaching-learning process. Smart classrooms and ICT-enabled lecture halls have been introduced to provide interactive and engaging learning experiences. The college has also encouraged faculty members to use online resources and digital platforms to supplement traditional teaching methods. Study materials and important academic resources are made accessible through the college website, promoting self-learning and digital literacy among students. 2. Environmental Sustainability Initiatives The college has undertaken various eco-friendly initiatives to foster environmental awareness and sustainability. Regular tree plantation drives, energy conservation measures through LED lighting, and waste segregation programs have been implemented. The NSS unit actively organizes awareness campaigns on environmental issues, promoting responsible waste disposal and plastic-free practices on campus. Rainwater harvesting initiatives have also been introduced to ensure water conservation. These efforts contribute to maintaining an eco-friendly and sustainable campus environment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.chakdahacollege.ac.in/IQAC/Activity.aspx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness – Chakdaha College (2018-19) Chakdaha College stands out as an institution committed to academic excellence, cultural enrichment, and social responsibility. The college fosters a holistic educational environment by integrating knowledge with societal needs. Key Areas of Institutional Distinctiveness Academic Excellence and Capacity Building The college actively organized faculty development programs such as the Seminar on Scores for APIs based on PBAS (September 15, 2018) to ensure continuous professional growth of teachers. Departments regularly conducted seminars and interactive sessions, enabling students to engage in critical thinking and research activities. Freshers' and Farewell Programs (June 1, 2019) were organized to strengthen the student-teacher bond and promote inclusivity. Cultural and Literary Initiatives To celebrate literary and cultural heritage, the college organized Rabi Smarane (May 11, 2019), an event dedicated to Rabindranath Tagore's contributions. Faculty members and students participated in discussions and performances. Farewell events like Bhora Thak Smriti Sudhai (June 8, 2019) helped strengthen the alumni network and preserve institutional values. Commitment to Sports and Physical Fitness The Inter-University Inter-College T-20 Cricket Tournament (April 5-17, 2019) was a major sports initiative in collaboration with the Cricket Association of Bengal (CAB) and Visva-Bharati University. The institution actively promotes sports activities to encourage physical well-being and teamwork among students. Social and Community Engagement The NSS unit organized several outreach programs, engaging students in environmental awareness, health campaigns, and community service. The college extended its commitment to legal awareness and consumer rights education, empowering students and the local community. Environmental Consciousness Tree plantation drives and eco-friendly initiatives were conducted to enhance campus sustainability. Awareness programs on waste management, energy conservation, and climate change were held to promote responsible resource usage. Outcome and Future Vision Chakdaha College continues to blend academics, culture, sports, and social commitment to shape

responsible citizens. The institution remains dedicated to expanding digital learning, strengthening alumni networks, and promoting interdisciplinary research in the coming years. These initiatives reflect the college's distinctive approach to holistic education and societal progress.

Provide the weblink of the institution
https://www.chakdahacollege.ac.in

8.Future Plans of Actions for Next Academic Year

Annual Action Plan 2019-20 (IQAC – Chakdaha College) The IQAC of Chakdaha College has outlined the following action plan for the academic year 2019-20, focusing on academic growth, administrative efficiency, and environmental sustainability. These initiatives aim to enhance institutional quality and promote holistic student development. 1. Digitalization and ICT Integration • Implement full automation of administrative and library services for better efficiency. • Conduct faculty training programs on the intensive use of ICT in the teaching-learning process. • Develop a "College App" to improve the Management Information System (MIS). • Introduce digital student attendance systems and an all-purpose digital ID card to streamline administrative processes. 2. Participation in National Initiatives • Engage in Social Media Champion (SMC) initiatives to enhance digital outreach. • Participate in the Swachhata Rankings for Higher Education Institutions (SWACHH CAMPUS) to promote a clean and green campus, aligning with national policies. 3. Community Development and Social Responsibility • Adopt two tribal villages—one from Nadia district and another from Jangal Mahal-Bankura district—to support education, health, and empowerment programs. • Implement developmental initiatives through ICDS centers, with financial aid from government schemes and donations. 4. Academic and Research Excellence • Organize faculty development programs and encourage faculty participation in curriculum design at the university level. • Expand skill development and value-added courses to enhance student employability. • Strengthen research initiatives, including the Interdisciplinary International Journal (RAY) and faculty publications in reputed journals. • Increase awareness of the CBCS system and examination procedures through student workshops. 5. Student Support and Progression • Improve student mentoring and counseling services for career guidance and higher education opportunities. • Expand competitive exam coaching programs to support students aspiring for government and corporate jobs. • Increase student participation in NCC, NSS, and extracurricular activities, fostering leadership and teamwork. 6. Infrastructure and Institutional Development • Recruit permanent faculty and non-teaching staff to strengthen academic and administrative efficiency. • Optimize RUSA funds for infrastructure development, including new classrooms and laboratories. • Expand library facilities with digital and online resources such as N-LIST and INFLIBNET. • Improve basic infrastructure, including water supply, sanitation, and Wi-Fi connectivity across the campus. 7. Governance and Transparency • Conduct Academic, Administrative, and Environmental Audits (AAA) with external expert supervision. • Upgrade office automation for better student record management and financial auditing. • Strengthen the Biometric Attendance System for faculty and staff. • Regularly update the college website with academic activities, research publications, and institutional reports to ensure transparency. 8. Environmental Sustainability and Best Practices • Promote an eco-friendly campus through waste management, energy conservation, and afforestation initiatives. • Organize environmental awareness programs and explore the academic use of medicinal plant gardens. These initiatives aim to make Chakdaha College a digitally advanced, academically enriched, and socially responsible institution, ensuring holistic development for students and stakeholders. https://chakdahacollege.ac.in/IQAC/Pdf/Action-plan/Action_Plan_2019-20.pdf